

**Minutes of the Pre –Bid Meeting held on 17-01-2022 at 03:00 PM at Conference Hall-V of NIRDPR for Bid No:GEM/2022/B/1845671 Dated 11-01-2022 published on GeM Portal for hiring of Security Manpower Services through GEM Portal (24 Security Guards and 6 Security Supervisors)**

The following members participated in the meeting:

1. Shri. B.Srinivasa Rao, AR (T)
2. Shri. Manoj Kumar, AR(E) i/c
3. Shri. Srinivasa Rao, Security Officer
4. Smt. Vandana, Research Officer

At the outset Assistant Registrar (E) i/c welcomed the lone service provider (N. Satya Narayana, Director, M/s Surya Teja Facilities Management Private Limited bidder) participating in the Pre-bid meeting and enquired about the queries/clarifications from the bidder, if any.

The Director of M/s Surya Teja Facilities Management Private Limited enquired about the following:

**(i). Point raised:** Whether the service charges are applicable on the total amount including GST or excluding GST.

**Reply:** It was clarified that the service charges are applicable on the total amount excluding the GST.

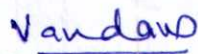
**(ii). Point raised:** The Director of M/s Surya Teja Management Pvt Ltd mentioned that there should be a threshold for the minimum service charges i.e., atleast 1% on the total amount. In support of his contention he produced a letter from Jt CGDA(Fin), Min of Defence bearing reference no. IFA/142/Vol-I dt: 27-09-2017 (Copy enclosed).


**Reply :** The Committee after going through the letter noted the clarification given in the letter itself that the ruling of Ministry of Commerce is not applicable to other ministries. The Committee also took note of the fact that Min of Finance vide its OM dated 28.01.2014 only stipulates that 'NIL' service charges cannot be quoted. Rule 173.(h) of GFR 2017 also stipulates that "if a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered".


Further, GeM also allows service provider to quote service charge starting from 0.01% onwards. The members were, therefore, of the view that we may go by the stipulation in the GeM portal which is also in consonance with the Ministry of Finance circular and GFR 2017 on the subject.


The Minutes may be uploaded on the NIRDPR website.

The meeting ended with a vote of thanks.

  
(Smt. Vandana)  
Research Officer

  
(Shri. Srinivasa Rao)  
Security Officer

  
(Shri. Manoj Kumar)  
AR(E) i/c

  
(Shri. B.Srinivasa Rao)  
AR (T)