



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ  
RAJENDRANAGAR: HYDERABAD 500 030.**

ART/NIRD/2019-20

No: NIRDPR/GS/MNT/2018/06

18th March, 2019

**NOTICE INVITING QUOTATION CUM AUCTION**

National Institute of Rural Development and Panchayati Raj, Rajendranagar, Hyderabad invites Quotation cum Auction offers from interested firms/individuals for **“DRIED WOOD (various varieties) with CUTTING & LIFTING OF SUBABUL ”** at various locations on As Where is basis in **NIRDPR Campus”** in sealed cover. The last date of receipt of the application is up to 08-4-2019 by 3:00 PM. The quotations will be opened on 16-4-2019 at 3:30 PM, before opening the quotations an open auction will conducted among the intending bidders. The details of auction process are given below:

S.No	Description of item	EMD	Last date of the receipt of the applications and issue of Tender forms	Date of submission of bids	Date of conduction of auction	Date of opening of the sealed quotations
1.	Quotation cum Auction of “dried wood (various varieties) kept at various locations on as is where basis in NIRDPR Campus and cutting with lifting of Subabul”	Rs. 10,000/-	08.04.2019 Up to 3:00 PM	12.04.2019 Up to 4:00 PM	16-04-2019 between 2.00 pm to 3.15 pm	16.04.2019 at 3.30 pm

**Quotation /Auction Process:**

**Step -1** As per the above table, the prospective bidders have to submit request along with DD for Rs.560/- towards Tender Document before due date i.e., 08-04-2019.

**Step-2** The Tender form will be issued to those bidders who have requested for same along with DD for Rs.560/-. After that the bidders are supposed to submit duly filled-in Tender form along with EMD for Rs.10,000/- in a sealed cover and to drop in the Tender Box in AR(T) Chamber on or before 12-4-2019, On 16-4-2019 in the presence of all bidders, auction will be performed by authorized staff member of NIRDPR.

- All the bidders who have submitted quotations are invariably to participate in the auction process.
- Those who have not participated in the auction process but submitted quotations on due date, their quotations will be returned unopened.
- Those who have participated in the auction process but not accepted the auction amount and sticking to their quoted amount, their EMD will summarily be forfeited.
- Highest auctioneer (H-1) will be identified and regarded in front of the committee and sealed quotations will be opened after comparison with the sealed cover and highest

bidder will be awarded the work.

**Terms and Conditions:**








Tender document will be issued at the cost of Rs. 560/- (Rupees Five Hundred and sixty only) – in the form of Demand Draft favoring NIRDPR at any Nationalized /Commercial bank, the cost of tender is Nonrefundable.



1. The items may be inspected by the representative of interested firms on any working day from 09-04-2019 to 12-04-2019 during office hours ie from 12:00 pm to 3:00 pm with the approval of the Garden Superintendent, NIRDPR.
2. Each offer should be accompanied with an EMD of Rs. 10,000/- (Rupees ten thousand only). This may be paid in cash counter of NIRD and cash receipt may be attached to the offer.
3. Highest bid will be accepted subject to the approval of the Competent Authority arrived either from the quotation or auction process. The labor and transportation involved in removing/lifting/weighing of the dry wood items will be fully borne by the successful/accepted bidder. No additional amount will be paid for the same. Hence the bidders are requested to keep the matter in mind while quoting the tenders.
4. Dried Wood of various varieties lying at various places of NIRDPR campus in lots for which list is attached will be auctioned on a single lot basis along with cutting & lifting of subabul trees will only be considered. Intending bidders can visit NIRDPR campus on working days during 12pm to 4 pm to inspect the dried wood & subabul trees with an approval of Garden Superintendent, NIRDPR.
5. The dried wood & subabul trees will be allowed by the successful bidder to be lifted within ten days from the date of issue of auction award letter, during the office hours by way of trucks.
6. The bids shall be placed in a sealed envelope, addressed to the Assist Registrar ( T ), NIRDPR, Rajendranagar, Hyderabad – 500030. The following shall be written on the envelope “ **Bid for Quotation cum Auction of Dried wood (various varieties) & cutting of subabul from various locations on As is Where basis in NIRDPR Campus, Rajendranagar, Hyderabad – 500030**”
7. Bids are to be dropped in the Tender Box at the office of the “Assist Registrar” National Institute of Rural Development and Panchayati Raj, Rajendranagar, Hyderabad – 500 030 and they should be write the name and address of the Contractor/individual on the envelope.
8. Except where otherwise provided in the contract, all questions and disputes relating the meaning of any of the clauses of this contract and as to the quality of workmanship or the excavation/maintenance or failure to execute the same, whether arising during the progress of the contract or after the completion, termination, or abandonment thereof shall be referred to the sole arbitration of the person appointed solely by the Director General, NIRDPR. The award of the arbitrator shall be final and binding on all the parties to the contract. Subject as aforesaid, the provision of the Arbitration Act 1940 or statutory modification or enactment thereof and the Rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

9. Rates should be quoted by the firm in lump sum rupees.
10. The Garden superintendent/or authorized in-charge shall issue gate passes for the taking out the material.
12. The Director General, NIRDPR reserves its right to accept or reject any offer without assigning any reason.

Assist Registrar (T)

Specifications with images of Dry Wood lying in NIRDPR Campus:

Sno	Lot Number	Image	Location
A	Lot 01		Approach road to BVB school beside quarters.
B	Lot 02		Beside Nursery at NIRDPR.
C	Lot 03		Behind Hospital & beside cricket ground
D	Lot 04		Backside of Library towards Sub-Station.
E	Lot 05		Beside Sub-Station behind administration Block
F	Lot 06		Beside Vehicle section.
G	Lot 07		Beside STP tank.

H	Lot 08		Besides Creech building.
I	Lot 09		BVB school approach road beside D-type quarters.

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No: NIRDPR/GS/MNT/2018/06  
18-03-2019

**Financial Bid**

Name of work: Auction of “dried wood (various varieties) kept at various locations on as is where basis in NIRDPR Campus and cutting with lifting of Subabul”

S.No	Description of item	Approximate quantity	Rs. ( in Figures)	Rupees in words
1.	Auction of “dried wood (various varieties) kept at various locations on as is where basis in NIRDPR Campus and cutting with lifting of Subabul”	100 Tons		

\*\* The quantity mentioned is tentative and may vary + Or –  
Bidders are requested to quote keeping this in mind

**Terms & Conditions:**

1. Each offer should accompanied with an EMD of Rs. 10000/- (Rupees ten thousand only).
2. The amount offered should be paid in cash at the NIRD&PR cash counter within three days of the acceptance of the offer failing which the offer will be treated as rejected and EMD will be forfeited.
3. No trees/ plants will be allowed to be cut, whatever may be variety of the trees, except identified dried trees/wood
4. Highest bid will be accepted subject to the approval of the Competent Authority arrived either from the quotation or auction process. The labour and transportation involved in removing/lifting/weightment of the dry wood items will be fully borne by the successful/accepted bidder. No additional amount will be paid for the same. Hence the bidders are requested to keep the matter in mind while quoting the tenders.
5. The dried trees / wood will be allowed to be lifted within (fifteen) days during the office hours by way of trucks duly weighing in nearest weigh bridge.
6. The intending bidders are allowed to inspect the site (during the office hours) before submitting their offers.
7. Lifting of material should be started first from segregated wood and the lot will allowed to be taken afterwards.

Signature of firm/individual

Name :

Address:

(In capital letters)

Stamp if any

Assistant Registrar (T)

Tender Document

(Pages 1 to 4)

For

Quotation Cum Auction of “dried wood  
(various varieties) kept at various locations on as  
is where basis in NIRDPR Campus and cutting  
with lifting of Subabul”

National Institute of Rural Development  
and Panchayati Raj

Rajendranagar, Hyderabad - 500030

Issued to:

Assist Registrar (T)

**Vineet Kumar Tandoon**  
Assistant Registrar (T)

No: NIRDPR/GS/MNT/2018/06  
02<sup>nd</sup> -Mar, 2019

Sir,

Please find enclosed herewith a Notice Inviting Quotation cum Auction offers in sealed cover are invited for auction of “Dried wood (various varieties) with cutting & lifting of Subabul trees” at various locations in NIRDPR Campus on As Is where Is basis,

For circulation in your organization

Yours faithfully,

Assistant Registrar (T)

To

MANAGE, NAARM, DOR, DRR,  
MRO OFFICE, SORGHUM RESEARCH