



राष्ट्रीय ग्रामीण विकास एवं पंचायती राज संस्थान

(ग्रामीण विकास मंत्रालय, भारत सरकार का एक स्वायत्त संस्थान)

राजेन्द्रनगर, हैदराबाद - 500 030, तेलंगाना, भारत

Manoj Kumar

Assistant Registrar (E) i/c

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ

(An Autonomous Institution under the

Ministry of Rural Development, Govt of India)

Rajendranagar, Hyderabad - 500 030, Telangana State, India.

Phone : 91-40-24008526 Website: www.nirdpr.org.in

File No. NIRDPR/Admin-C/2022/CateringTender

October 03, 2022

WORK ORDER: 12 / 2022-23

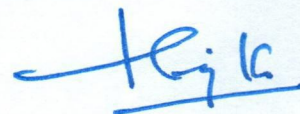
To,
M/s. Ranjeet Services
Plot No. 24, Shri Datta
Nagar Karmanghat, ' Kanchanbaugh
Hyderabad- 500058

Sir,

Sub: Award of Contract of Housekeeping Services and Maintenance of Guest Houses of NIRDPR, Hyderabad- Reg.

1. This has reference to the following
 - i) NIRDPR e-Tender ID No.2022_NIRD_696220_1 floated on CPP Portal for Catering, Housekeeping and Maintenance of Guest Houses of NIRDPR, Hyderabad
 - ii) Your technical and financial bids uploaded in eprocure.gov.in in reference to the above tender
2. In reference to the above, based on the recommendation of the Technical and financial Committee, the Competent Authority of NIRDPR has approved to offer the award of contract for providing Housekeeping and Maintenance Services at National Institute of Rural Development & Panchayati Raj (NIRDPR), Rajendranagar, Hyderabad, Telangana for a period of one year extendable for one more year based on satisfactory performance. The Statement showing the rates (exclusive of GST) for Housekeeping services and other details are given at Annexure-A.
3. M/s. Ranjeet Services is required to pay performance **security deposit i.e. 3% of value of the contract** which will not carry any interest.
4. The contract will be valid for a period of one year and further extendable for one more year based on the satisfactory performance.
5. The agreement is terminable by NIRDPR with one month notice.

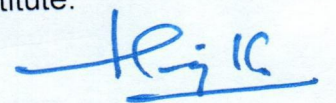
6. The contractor shall not transfer or sub lease his rights under the contract to any other agency.
7. The contractor or his workers/staff shall not use the premises allotted to him for any purpose other than the purpose for which the contract is awarded.
8. The contractor shall devote his attention in the work of purchases, preparation and service and discharge his obligations under the contract most diligently and honestly.
9. The contractor shall at all times during the existence of contract abide by all directions and instructions which may be given by the institute concerning any aspect of the housekeeping and maintenance services.
10. The contractor shall be responsible for allotting duties and timings to the workers engaged in the Housekeeping and maintenance of guest houses.
11. The remuneration payable to the workers engaged in the Housekeeping and maintenance of guest houses shall be borne by the contractor who shall comply with all statutory and mandatory obligations like labour law or other provisions under law for engagement of such workers by his firm. The Institute will not have any liability, whatsoever for any injury caused to any of his worker/workers in course of discharge of duties under contract. The contractor will indemnify the Institute from any loss caused to any third party due to acts of his firm or workers in execution of the contract.
12. The contractor should be registered with the Registrar of concerned state body and furnish the details of registration number. He shall abide by the Government of India (Ministry of Labour & Employment) rules and regulations and all other statutory acts and regulations and rules relevant to this contract.
13. The cost of uniform and wages will be borne by the contractor.
14. It will be the sole responsibility of the contractor to pay minimum wages and variable DA inclusive of EPF and ESI to their workers as per prevalent rates.
15. The contractor shall indemnify the principal employer (NIRDPR) against any risks and damages arising out of the default on the part of contractor due to his negligence or that of his employee or noncompliance of any of statutory rules, regulations etc., as laid down by the government and other statutory authorities from time to time.
16. It is the duty and responsibility of the contractor to obtain the requisite license for running the establishment. The Institute shall not be responsible in any way for any breach by the agency of any rules and regulations governing the running of such establishment.



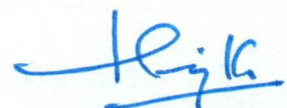
17. The contractor should take all precautionary measures to ensure the safety of the workers employed by him and NIRDPR will not be responsible in case of any eventuality.
18. The contractor should engage only those workers whose police verification for character and antecedents was strictly done.
19. In case of any disputes between contractor & workers, it is the responsibility of the contractor to settle them amicably and the Institute will not be a party to them and will not be responsible for any lapses, etc., on the part of the contractor vis-à-vis his workers. If under any circumstances a court awards decree against the Institute in cases relating to the workers employed by the contractor at the Institute, the contractor shall himself make all necessary action in fulfilment of the decree and the Institute as such shall not be liable to take any action. The workers engaged by the contractor will not have any type of claim against NIRDPR and the contractor shall be liable and responsible for compliance of all Labour/statutory laws.
20. The contractor should deploy medically/physically fit workers. The workers can be subjected to periodical medical check-ups by the Institute's Medical Officer. The contractor will withdraw any person who is not found medically fit by the Institute's Medical Officer for the job and provide an appropriate substitute. **The contractor shall also compulsorily arrange for health check of their workers once in six months at his own cost.**
21. A list of workers engaged by the contractor for the Institute's work should be provided giving their names, addresses. The contractor should submit photographs of all workers and supervisors to the Institute within a week from the date of acceptance of the offer and issue an identity card under the signature of authorized representative of contractor. Any changes from time to time should be informed to the Institute, immediately.
22. The workers will be issued identity cards by the contractor and only those workers for whom identity cards are issued will be allowed into the premises of the Institute. A copy of the identity card along with name, photograph and address will be made available to the institute for record.
23. The contractor will be liable for penalty for deficiency in quality of service, e.g., failing to maintain hygiene and sanitation, and for shortcomings in housekeeping and maintenance services, e.g., loss/theft of any article due to negligence of his staff/workers, etc. The monthly housekeeping bill raised by the contractor will be proportionately restricted. In case of deficiency or delay in providing the service by the contractor and in case the Institute on its own provides material or manpower to run the housekeeping and maintenance service satisfactorily, the cost of such material/manpower will be recovered from the contractor.



24. A floating minimum balance of Rs.2,00,000/- (Rupees two Lakhs only) should be made available in the savings bank account at State Bank of India, NIRDPR Branch and should be operated by the Manager of the Unit. It should not be a joint account. Payments of NIRDPR will be transferred to the above said account. A cash imprest of Rs.50,000/- (Rupees fifty thousand only) should also be maintained with the unit manager or in his absence, any representative of the contractor.
25. The contractor has to submit performance guarantee Rs. 1,26,360/- (i.e. 3% of value of contract) in the form of a Demand Draft or equivalent bank guarantee drawn on any commercial bank in favour of "NIRDPR", Rajendranagar, Hyderabad. No interest whatsoever will be payable on the security deposit during the period of contract including any extended period. The contractor shall not be allowed to withdraw its services before completion of the contract period, failing which Performance Security Deposit will be forfeited by the Institute at the discretion of the Director General, NIRDPR. It will be refunded after completion / termination of contract subject to condition that there is no amount due / pending against the contractor due to loss caused to the Institute's property or otherwise.
26. The Director General, NIRDPR reserves the right to oversee the Housekeeping and maintenance services being provided by the contractor. He also reserves the right to ask the contractor to remove and replace any of the workers engaged by him to ensure quality service and the contractor shall have to replace workers concerned within a week from the date of such communication.
27. In the event of any absenteeism of the workers engaged by the contractor, a penalty of Rs.500/- (Rupees five hundred only) per worker per day so absented will be imposed and the same will be recovered out of the monthly housekeeping bill raised by the contractor for payment. The Institute reserves the right to check the muster rolls as well as the wages sheets maintained by the contractor at any point of time.
28. The contractor shall be provided a suitable place during the validity of the contract period to maintain his office as well as to store the material received to provide the housekeeping services to the Institute. The contractor shall, however, not use the allotted place for any other purpose than the purpose indicated above.
29. The Unit Managers and Supervisors and the staff of the contractor who have to stay in the campus/quarters will be provided modest and unfurnished accommodation for which the contractor shall pay rent as fixed by the Institute on monthly basis. Electricity and water charges as per actual consumption shall be payable by the contractor.
30. The contractor shall not have any kind of tenancy rights on the place so provided to him in the Institute. He shall have to vacate the place allotted immediately on expiry/termination of the contract or when requisitioned by the Institute.



31. The contractor will take over the premises of the **Himachal, Aravali, Nilgiri and Vindhya**chal Guest Houses of the Institute along with the furniture, fixtures and fittings and other equipment and material as may be provided by the Institute, where he is supposed to provide the housekeeping and maintenance services. He shall have to hand over the premises of the Guest Houses of the Institute along with the furniture, fixtures and fittings and other equipment and material provided by the Institute, on expiry/termination of the contract.
32. In case it is found that the hostel rooms and surrounding areas are not kept in clean and hygienic condition, suitable penalty as deemed fit by NIRDPR will be levied while settling the monthly bill.
33. The contractor shall submit the bill for the housekeeping and maintenance services provided by him on the first working day of following month, duly signed by him or his authorized signatory and countersigned by the authorized representative of NIRDPR. NIRDPR will pay the charges on submission of the bill. However, the Institute shall recover Income Tax and other taxes if any defined by Government as per prevailing rules from time to time.
34. The Institute shall take the feedback through a Register kept for the purpose, from the participants/guests/dignitaries regarding housekeeping and maintenance services and other services with a view to offer prompt and efficient services. The Institute will conduct periodical reviews of the complaints/suggestions given by the participants/guests/ dignitaries both in the registers kept in the Guest Houses and the Evaluation Reports and the contractor will be informed about the shortcomings, if any, for remedial action.
35. Any other aspect/point arising out of the housekeeping and maintenance services to be provided by the contractor, the same has to be resolved through mutual discussions by both the parties.
36. Where a doubt arises as regards the applicability of the contractual terms and conditions so as to the interpretation or application of any of the provisions of this agreement during the validity of the contract period, the decision of the Director General, NIRDPR thereon shall be final and binding on the contractor.
37. Periodical washing of pillow covers, towels, napkins, bed sheets, curtains, blankets, blanket covers etc., will be the responsibility of the Contractor. The expenditure towards washing these linen items will be borne by the Contractor. The contractor should also provide laundry services to the guest(s) on payment basis at rates approved by NIRDPR Authority. Reception Desk should attend to the guests' requirements.
38. The Contractor shall provide material and systems for efficient and timely laundry services for the guest houses.



39. The services should be extended to the occupants of hostels/guest rooms and for senior officers of NIRDPR on payment basis and as per rates fixed by the NIRDPR separately

40. The Institute has Guest Houses (Himachal, Aravali, Nilgiri and Vindhyachal Guest Houses) with modern facilities & amenities and also state-of-the-art gadgets and respective kitchens, dining halls. Some of the single rooms may be converted to double rooms as per requirement from time to time.

41. The contractor is required to provide **Housekeeping & Maintenance of Himachal, Aravali, Nilgiri and Vindhyachal guest houses** which include the rooms, dining halls, corridors, common area and surrounding areas as per requirement daily basis (365 days in a year). It is expected that the contractor shall provide all necessary services during the stay of the participants/guests in the guest houses from the time of arrival till their departure.

42. The charges for all the services of housekeeping and maintenance of Himachal, Aravali, Nilgiri and Vindhyachal guesthouses which include washing of linen, etc., shall be on monthly basis.

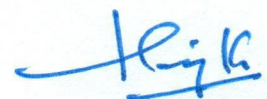
43. The details of rooms such as area of rooms, toilets, common areas, dining halls, kitchen in each guesthouse are as follows:

Details of Guest Houses	No. of Rooms	VIP or Guest rooms (double rooms)	VIP suites	Total rooms
Himachal Guest House	48	12	02	62
Aravali Guest House	48	05	07	60
Nilgiri Guest House	54	--	--	54
Vindhyachal Guest House	48	--	--	48
Total	198	17	09	224

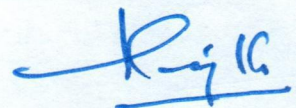
44. The contractor shall be responsible for:

- Giving wakeup calls.
- Keeping the floors, toilets (including the common toilets), etc., in a neat and tidy condition at all times of the day;
- Undertaking special and spring cleaning as and when required but not less than once in two months or on eve of special occasions;
- Removing of cobwebs, cleaning of interior and exterior walls, roof top, cleaning of doors and windows, vacuum cleaning of carpets and mopping of

- floors as and when required but not less than once a week for interior items and roof tops and once in 3 months for exterior walls.
- e. Cleaning including scrubbing, sweeping, mopping and dusting in all rooms, all interior portions including toilets, bathrooms using standard chemicals/detergents/sanitary items/phenyl etc., using equipment like vacuum cleaners, scrubbing machines, etc., of his own.
 - f. Beds to be made daily. Cleaning of all rooms irrespective of occupied and non-occupied.
 - g. Proper upkeep of all furniture and equipment in guest houses.
45. The contractor will ensure proper maintenance of all linen items in the Guest Houses as follows:
- a. Dry cleaning of woolen blankets and window curtains to be done at least once in two months.
 - b. Bed sheets, bed covers, pillow covers and blanket covers to be changed once in two days during occupation of participant/guest.
 - c. Bath towels and Hand towels to be changed daily during occupation of participant/guests.
 - d. Fresh linen and towels to be provided when a new occupant occupies the room.
 - e. The contractor will bear the cost of washing, pressing and dry cleaning of bed linen, towels and woollen blankets etc.,
 - f. Washing, pressing and dry cleaning should be of a standard quality. and
 - g. The contractor should clean all dining halls/corridors/common area/toilets/computer room/ all general toilets/reception area/any other area as instructed by Hostel Manager.
46. The contractor shall ensure that the rooms are cleaned and freshened usually in the absence of the participants/guests, under the supervision of the housekeeping supervisor. The workmen attending to the job should, therefore, have the highest standard of honesty and integrity.
47. The kitchen i.e. interior walls, roof, gas bank area etc., should be cleaned using required detergents etc., every day or as per the instructions of the authorized representative of the Institute.
48. The housekeeping workmen shall help the participants/guests in taking baggage to the rooms and removing it from their rooms while checking out.



49. When an occupant of the room desires to check out, the contractor will have to do a discrete room inventory to ensure that no items are missing and in case any item is missing, he has to report to the Hostel Manager/Asst. Hostel Manager/authorized representative, immediately. The contractor should ensure cleaning of all dining halls in four guest houses, general areas, general toilets, all corridors, reception area etc.
50. The contractor shall inspect, as a part of the housekeeping and maintenance work, the water supply points, plumbing installations, toilets, electrical light and fan points, tower bolts, locks and keys of the cupboards of the room as also room air conditioners, battery to the wall clock and in the remote control of the TV sets in the Guest Houses and bring to the notice of the Hostel Manager/Asst. Hostel Manager/authorized representative in the event of any defects/damages so that the same could be attended to immediately.
51. The contractor shall ensure that the keys are collected back when an occupant leaves the room.
52. The contractor shall bear the cost of washing of pillow covers, towels, napkins, bed sheets, curtains, blankets, blanket covers etc.
53. The contractor shall bear the cost of detergents/chemicals/Sanitary items/cleaning powders and bring the equipment like vacuum cleaners and scrubbing machines on his own.
54. The contractor shall ensure that pest control in all rooms, dining hall, stores, kitchen (once in a week) of all four guest houses etc., at his own cost. If not, a penalty of Rs.5000/- on each occasion will be levied.
55. The contractor shall ensure that toilet papers, soap, Odonil packets, Naphthalene balls, Homecol, candle and matchbox are available in every room at all times.
56. The contractor shall provide mosquito repellent machines with one piece of mosquito mat or liquid ALLOUT at his own expenses in all the rooms of guest houses daily.
57. The contractor shall use room fresheners in all occupied rooms of hostels, Television lounge & recreation room as per requirements.
58. The contractor shall arrange for a Washer man (*Dhobi*) for washing & pressing of clothes of the participants, daily. For this purpose, he has to collect the charges fixed by the Institute, directly from the participants;
59. The contractor shall arrange to spread brown papers in the cupboards, drawers of the writing table and the bedside table at his own cost.

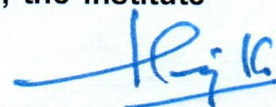


60. The contractor shall ensure that there is a good ventilation by keeping the doors and windows of the rooms open every day for 30-60 minutes (whether the room is occupied or not) to prevent accumulation of bad odours and suffocation.
61. The contractor shall have to use the standard detergents/cleaning powder/chemicals/sanitary items/bath soap/toilet paper etc., as per the instructions given to him from time to time and he has to bear the cost thereof.
62. The designated manager/Housekeeping supervisor engaged by the contractor should be professionally/technically qualified. The contractor shall furnish the details of their qualifications etc., to the Institute, soon after they are engaged. The Institute reserves the right to require removal of such of the contractor's workers as are found to be unsuitable.
63. The manager of the contractor should be available round the clock in the hostel premises for ensuring proper supervision of maintenance and housekeeping services.
64. The Housekeeping and Maintenance personnel shall consist of the following staff and should be available **round the clock** in the guest houses. This is the minimum numbers of requirement to be positioned compulsorily. However, depending upon the participants' additional number of personnel should also be engaged for ensuring quality services.

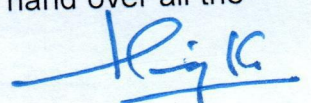
Sl. No.	Details	Staff	7 am to 5 pm	3 pm to 11 pm	11 pm to 8 am	Total
1.	Housekeeping and Maintenance service for 4 guest houses	Bell boys	1	1	1	3
		Housekeeping staff for general works in lounge, dining hall, corridors and public toilets.	7	5	3	15
		Housekeeping staff for cleaning and maintenance of rooms				
		Housekeeping supervisors	4	1	-	5
		Total	12	7	4	23

Note: The manpower may increase or decrease upto 25% by giving a notice of at least 48 hours. In case of requirement of additional manpower, up to 25% staff may be increased, as per the assessment by the Hostel Manager.

Note: If the contractor fails to depute staff as prescribed above, the Institute reserves the right to levy a penalty as detailed at penalty clause.

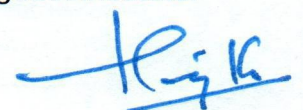


65. The contractor shall ensure that workers recruited by him are well qualified and experienced. The contractor shall arrange for refresher training to them once in six months compulsorily at his own cost.
66. The contractor should ensure that the services of a qualified & experienced Housekeeping Supervisor in Housekeeping department are available for supervision of maintenance and upkeep of rooms in the guesthouses.
67. The Institute reserves the right to ask the contractor to remove and replace any of the workers for their failure to give quality service and the contractor shall be bound to replace the staff members concerned within a week from the date of such communication.
68. The contractor shall not allot any of the rooms of the guest houses without the prior approval of the competent authority. In case, if the contractor or any of his workers are found to be occupying any of the rooms in the Guest Houses, the contractor is liable to pay a penalty of Rs.500/- per day per room.
69. All the staff employed by the contractor should be in proper uniform while on duty. The contractor should supply the uniform with colour specifications and pattern approved by the NIRDPR, to the workers at his cost. It should be noted by the contractor that in case any of the workers employed by the contractor are found to be on duty without the uniform, a penalty of Rs.50/- per worker will be imposed and the bill would be proportionately restricted.
70. The housekeeping staff shall be paid minimum wage as per the applicable Central Labour law. The minimum wage shall be revised and paid by the contractor, whenever the revision of minimum wage becomes applicable. The staff shall be paid by 7th of every month. Proof of credit of wages to each staff shall be submitted to the authorized representative of the institute by 10th day of every month. Failure to credit the salary by 7th day of each month will lead to penalty of Rs. 500 for each day per unpaid staff. Delay of more than 15 days of payment to any staff, without the fault of the worker, may result into termination of contract.
71. The contractor shall provide flower arrangements and big fruit bowls in the VIP suites and small fruit bowls in VIP guest rooms during the visit of VIP's to the Institute. The bowls will be that of the contractor and the cost of providing the fruits will be paid along with the bill of the contractor. The expenditure incurred in this regard will be reimbursed by the Institute on production of bill
72. It is to be noted that used soap water/chemicals should not be thrown in the nearby green areas as it is harmful for growth of trees/bushes etc.
73. The institute will provide bed linen and bath towels to the contractor. The contractor shall be responsible for the safety & security of all the items of furniture and fixtures, equipment, locks, buckets, mugs etc. The contractor shall have to hand over all the



items provided to him, as indicated elsewhere, to the Institute at the time of termination of the contract. Shortage if any noticed at the time of handing over, the same shall be recovered from the security deposit amount of the contractor.

74. The Manager/Housekeeping supervisor appointed by the contractor should be present during any repair/maintenance job carried out in the guesthouse rooms.
75. The contractor should ensure safety of the belongings of the inmates in the Guest Houses, however, in case of any untoward incidents like theft or loss of any belongings / cash that takes place from the occupant's room due to negligence on the part of the workers employed by the contractor, the contractor would be liable for compensating the loss.
76. The contractor should ensure that the **two fish aquariums** in the Aravali/Nilgiri Guest Houses are maintained properly at his own cost. He shall ensure the periodical cleaning/servicing, replacement of fish and supply of the feed on daily basis including filter etc.
77. The staff engaged by the Contractor/ agency to whom the contract is given shall be deemed to be the **employees of the Contractor/ agency** to whom the contract is given and such staff shall not be considered or deemed to be the employees of the Institute in any manner.
78. The contractor shall take the responsibility of arranging necessary assistance to yoga master for conducting yoga classes like cleaning of durries/mats providing manpower to spread and take back the yoga mats. Yoga mats will be provided by NIRDPR.
79. **COVID restrictions to be followed as per the standards along with social distancing norms. Maintain the staff health and haziness is important and complete responsibility of the contractor.**
80. **PENALTY CLAUSES:** Deduction on account of unsatisfactory housekeeping and maintenance services and other services, commonplaces/facilities etc., will be made from the monthly bill. The recovery will be decided by the authorized representative of the Institute. The methodology for deduction will be as under:
 - a. In case of shortage of manpower, an amount proportionate to the shortage of manpower, taking into account number of employees as well as duration shall be deducted from the monthly bill of the contractor.
 - b. In case of non-maintenance of cleanliness in hostel rooms or lapse of services/carelessness, deduction shall be made @ Rs1500/-per room/per day or per event/per location etc., from the bill of the contractor, taking into account the loss of goodwill and inconvenience caused to the guest/institute.



c. In case on non-performance and poor service by the contractor, NIRDPR may, at its discretion, recover Liquidated Damages upon recommendation of In-charge of Guest Houses. In the event of appeal, the decision of Director General, NIRDPR shall be final and binding up on the contractor. The quantum of penalty shall be as follows:

- i. Rooms including Reception, Lobby Rs.1,500/-day (b) Non-compliance with laundry requirements Rs.500/- day;
- ii. Negligence in reporting of non-functioning of Telephone and other amenities Rs.200/- day;
- iii. Noncompliance of environment friendly waste Disposal methods. Rs.100/- day;
- iv. Non wearing of uniforms by contractor's Employees/ untidy uniform Rs.100/- day/Person;

81. **Force Majeure:** In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts. The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the contract, Flood and Acts and Regulations of respective government of the two parties, namely NIRDPR and the contractor. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 48 hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, NIRDPR shall have the option of cancelling this contract in whole or part at his discretion without any liability at his part. Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

82. **Arbitration:** In the event of any question, dispute or difference arising under these conditions or any conditions contained in the order or in connection with this contract, the same shall be referred to the sole arbitration of the Director General or any other person authorized by him. The award of the arbitrator in such cases shall be final and binding on the parties to this contract.

83. **Applicable Law:** The contract shall be interpreted in accordance with Laws applicable in India and subject to jurisdiction of the court in Hyderabad only.

84. The above arrangements are subject to the detailed terms and conditions indicated in our tender document (para 1(i) refer). A copy of the this work order may be signed and returned to this office by your firm as a token of acceptance of all the terms and conditions mentioned in this work order and tender document under reference.

85.M/s. Ranjeet Services shall convey its acceptance by 6.10.2022 and commence housekeeping and maintenance services from 11.10.2022 without fail. The deposit of PG Money through demand draft/Pay Order/Bank Cheque Guarantee and the execution of agreement process may be completed within weeks' time

This issues with the approval of Competent Authority.

Yours faithfully,


Assistant Registrar (E) i/c

Copy to:

AFA & PAO i/c
Admn Section - IV

II. HOUSE KEEPING SERVICES		
Sl. No.	Description of the Services	Amount (Rs.)
1.	HOUSEKEEPING CHARGES FOR 224 ROOMS (COMMON AREAS, DINING HALLS, KITCHEN, RECEPTION ETC..) PER MONTH (The contractor will have flexibility to use the dining staff and housekeeping staff for housekeeping staff without compromising the quality)	Rs. 351,000/- pm and total charges for the year will be $3,51,000 \times 12 =$ Rs. 42,12,000/-

Note:

- (1) The revision of wages of the housekeeping staff will be considered based on the revision of minimum wages notified by the Ministry of Labour, Govt. of India from time to time.
- (2) The EPF and ESI of the staff deployed by the successful Bidder shall be reimbursed on submission of proof of making payment to the concerned authorities and on submission of challans on monthly basis.

