

DR.U.HEMANTHA KUMAR
ASST. REGISTRAR (E) I/c

No.NIRDPR/Admin/Sec`C'/printingbooks/2018-19/9
March 19, 2019

BY SPEED POST

To

As per list attached

Sub: Tender enquiry - Calling sealed quotations for printing and supply of NIRDPR's Brochures, Journal of Rural Development , etc. – Reg.

###

Sirs,

Sealed quotations are invited for printing and supply of NIRDPR's Brochures, Journal of Rural Development and other printing materials as per the quantity and specifications given below:

Sl. No.	Description of the item/specifications	Qty.	Unit Rate (Rs)	Total amount (Rs)
i)	Printing and supply of RTP brochures (the rate quote should be inclusive of designing, printing, having multi colour photographs in multi colour, lamination charges and cost of the paper)			
	a) Two page RTP brochure: A4 size on 130 GSM Art Paper	9500		
	b) Eight pages RTP brochure: A4 size on 130 GSM Art Paper	9500		
	c) Eight page RTP brochure: 1/8 size paper on 130 GSM Art paper	9500		
ii)	Printing and supply of Handbook on Manpower Study of SRLMs: Specifications: No.of pages: 24 + 4, Size: A5 Printing of Inner pages on 130 GSM art paper, Title pages on 300 GSM art card Multi colour photos (the rate quote should be DTP setting, designing, layout, lamination, binding and cost of the paper)	50		

iii)	Printing and supply of Journal of Rural Development Inner text: black & white natural shade paper 80 GSM Cover: multicolour 300 GSM card Size: crown No. of pages: Approximately 200 pages DTP composing, page setting charges including title (4 pages) designing charges, Title printing on card sheets, inner text printing charges, binding charges, title lamination charges and cost of the paper	800		
iv)	Printing and supply of sustainable housing technologies brochure: No. of pages: 6 Size: 7" X 9.5" 1/8 th crown Printing: Multi colour printing on 300 GSM art card Lamination: Matt Lamination front & back Creating: 2 creasing	1000		
v)	Printing and supply of Pragati newsletter in multicolour No. of pages: 20 Inner text printing charges Binding charges Designing and layout charges Paper: 130 GSM art paper Size: A4, Drum scanning of photos	2300		
vi)	GARD-509 – Spatial Decision Support System in Rural Development: No. of inner pages with black and white printing on 80 GSM paper: 116 Size: 1/4 th , Cover page on title card in multi colour Binding charges	500		

Note: **Bidders are advised to verify the above sample books available in Centre for Development Documentation & Communication (CDC), Dr.BR Ambedkar Block, NIRDPR before submitting their quotations**

2. Eligibility Criteria & Terms and Conditions:

- i) **The rates quoted shall be inclusive of GST and delivery charges.**
- ii) **The Institute reserves the right to increase/decrease the number of copies and pages with reference to above printing works.**
- iii) **The printer should supply printed material within seven (07) days of issuance after final strike order is given.**
- iv) **The printed material should be delivered as per the time limit indicated in the work order. Failing which the Institute reserves**

the right to levy a penalty of 1% per week of value of work order maximum of Rs. 2000/-.

- v) The Institute reserves the right to award work contract of printing works (item-wise) to the lowest (L-1) bidder.**
- vi) Demand Draft for Rs. 15,000/- (Rs fifteen thousand only) towards EMD drawn on any commercial bank in favour of "NIRDPR" payable at Hyderabad to be enclosed. The EMD submitted against tender enquiry shall not carry any interest whatsoever.**
- vii) Firm registration/GST/PAN proof to be enclosed.**

3. Your sealed quotation duly marked on the cover as "Quotation for printing and supply of brochures, JRD etc.," so as to reach on or before 26.3.2019 in the Stores Section, NIRDPR, Rajendranagar, Hyderabad – 500 030.

Yours faithfully,

ASST. REGISTRAR (E) I.c