



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ,  
(DELHI BRANCH OFFICE)**  
(Ministry of Rural Development, Government of India),  
INDIA HABITAT CENTRE, CORE-4B, LODHI ROAD, NEW DELHI-110003.

F.No.3-5/2017-18-AED(11568)

**NOTICE FOR INVITING LIMITED QUOTATION/TENDER**

**Sub: Notice inviting limited quotation/tender for disposal of unserviceable/condemned items of furniture/equipment, old electronic items.**

NIRDPR, Delhi Branch has invited limited quotation/tender for disposal of unserviceable/ condemned items of furniture/equipment, old electronic items available in NIRDPR Delhi office premises at India Habitat Centre (Zone 5A, Zone 4B) & Janakpuri, New Delhi in prescribed format (**Annexure-I**). The prescribed format along with list of items (**Annexure-II**) and list of items (**Annexure-III**) are attached herewith. While submission of limited tender, the following points may be kept in mind:-

- i. Quotation may be submitted in sealed cover super scribing "Quotations for unserviceable/condemned items" so as to reach this office on or before 10 January, 2022 (up to 5.00 PM). The quotation will be opened on 11<sup>th</sup> January, 2022 at 2.30 PM.
- ii. Quotation received after the due date will not be entertained.
- iii. All the bidders are instructed that the quotation for each list of the items mentioned at Annexure-II and Annexure-III may be clearly indicated and submitted separately. The H1 bidder in both lists of items/cases which will be declared separately by the Competent Authority.
- iv. Materials should be removed on "as is where is basis" within five days on receipt of order after depositing the full amount in the form of Crossed Bank Draft/ Banker's Cheque in favour of "National Institute of Rural Development & Panchayati Raj (NIRDPR), payable at New Delhi".
- v. The inspection of items to be disposed off can be done carefully during the office hours (10.00 AM to 5.00 PM) on any working day before 5<sup>th</sup> January, 2022 only after prior intimation.

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- vi. No damage should be caused to the existing property of NIRDPR, Delhi while removing the auctioned articles/items from the site. Any loss/damage to NIRDPR, Delhi or injury or personal accident suffered by any person due to the negligence or action of the successful bidder or his authorized worker/supervisor will have to be indemnified by the successful contractor.
- vii. Goods/material to be removed under the supervision of designated officer(s) of NIRDPR, Delhi. Materials will have to be removed within five days from the receipt of order. No extension in time will be given under ordinary circumstances.
- viii. Goods/material will be allowed to be removed only during working hours. The items will not be allowed to be removed on holidays or after working hours.
- ix. Bidders should indicate in the quotation, their Permanent Account No. (PAN)
- x. The items shall be sold to the (H1) highest price of bidder.
- xi. Unserviceable/obsolete items will have to be carried in the same condition; no goods will be allowed to be sabotaged while carrying them out of the office premises.
- xii. All the bidders are instructed to first take out the wooden items and after that they will be allowed to take out other items.
- xiii. DG, NIRDPR reserves the right to accept or reject any or all the tender without assigning any reasons thereof.
- xiv. All bidders are requested to submit quotations/tender latest by 10 January, 2022 (up to 5.00 PM).



Deputy Director (AED)  
NIRDPR, Delhi  
Telephone No. 011-24656174

क. बां. रानी / K. B. Rani  
उप निदेशक / Dy. Director  
एन.आर.डी.एच. पी.आर. / NIRD & PR  
(ग्रामीण विकास विभाग / Ministry of Rural Development)  
एन.डी.एच. केंद्र / India Habitat Centre  
प्लॉट-5A / Zone-5A, महीन तल / Second Floor  
लॉधी रोड / Lodhi Road, नई दिल्ली / New Delhi-110003



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**Annexure-I**

**PROFORMA FOR FURNISHING THE LIMITED QUOTATION/TENDER FOR DISPOSAL  
OF UNSERVICEABLE/ CONDEMNED ITEMS OF FURNITURE/EQUIPMENT, OLD  
ELECTRONIC ITEMS Etc.**

1. Name & Complete Address of the Firm :
2. Name of Contact Person :
3. Telephone Nos. : (O) (R)  
(Mobile) :
- Email ID :
4. PAN Number :
5. Tender Amount Annexure-II : Rs.
- Annexure-III : Rs.:

Name & Signature of the Bidder  
along with Rubber Stamp

Annexure-IIList of items as per stock register purchased by the NIRDPR, Delhi Branch

Department : Administration Division, Type of store (NC/LATAS) Up to Rs.2,00,000/- (LIST AS PER GFR-10)

Item No.	Particulars of Stores	L. F.	Qty/Weight	Book Value/Original Price	Years of Purchase	Mode of disposal public auction/otherwise
1.	Wooden Computer Table-cum -Study Table (at 2 <sup>nd</sup> Floor)	05	01	9,040.00	23.07.2001	Local tender
2.	Foot Rest Wooden	108	03	1,200.00	07.07.1999	-do-
3.	Foot Rest Wooden	108	02	800.00	02.08.1999	-do-
4.	Sofa Set Bamboo (3+2) CFU	32	01	20,720.00	08.03.2000	-do-
5.	Book Case Steel	85	01	4,624.08	29.11.1991	-do-
6.	Computer Table MED (UG Floor) - 01	153	01	4,063.00	26.03.2001	-do-
7.	Computer Table 2 <sup>nd</sup> Floor Gallery - 01	153	01	2,515.00	2003-2004	-do-
8.	T.V. Trolley	137	02	4,360.00	04.06.2001	-do-
9.	Projector screen stand at UG Floor Pantry	143	01	2,464.00	24.01.1994	-do-
10.	VCP/VCR Model No. 253	43	01	19,990.00	02.11.1995	-do-
11.	VCP/VCR Model No. 454	43	01	18,590.28	09.05.1996	-do-
12.	VCP/VCR Model No. 454	43	01	18,590.28	24.07.1996	-do-
13.	Wall Clock	36	01	149.00	22.06.1998	-do-
14.	Wall Clock	36	01	500.00	14.07.2000	-do-
15.	Wall Clock	36	01	150.00	09.10.2000	-do-
16.	Wall Clock	36	01	125.00	07.08.2001	-do-
17.	Wall Clock	36	01	165.00	21.11.2006	-do-
18.	Wall Clock	36	01	210.00	27.04.2007	-do-
19.	Wall Clock	36	09	2,175.12	27.08.2014	-do-
20.	Photocopy Machine (Toshiba)model E-163	48	01	69,163.12	31.10.2006	-do-
21.	Photocopy Machine (Toshiba) Model E-600	48	01	5,71,989.60	31.10.2006	-do-
22.	Photocopy Machine (Toshiba)Model E-600	48	01	5,71,989.60	31.10.2006	-do-

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Item No.	Particulars of Stores	L. F.	Qty/Weight	Book Value/Original Price	Years of Purchase	Mode of disposal public auction/otherwise
23.	Hot case (UG Floor)	167	1	1,269.00	28.12.1998	Local tender
24.	Hot case (2 <sup>nd</sup> Floor )	167	3	8,758.13	05.01.2011	-do-
25.	DVD Player LG	187	01	2,600.00	07.04.2009	-do-
26.	Telephone Cordless (2 <sup>nd</sup> Floor Store)	96	03	15,750.00	30.12.1998	-do-
27.	Air Conditioner (2 <sup>nd</sup> Floor, IHC)	01	01	32,435.00	07.06.2000	-do-
28.	FAX machine at Store room	110	01	37,074.84	13.06.1995	-do-
29.	FAX machine at UG Floor store room-3	110	03	80,784.00	30.03.1996	-do-
30.	Television Colour (UG Floor)	40	01	20,062.62	24.07.1996	-do-
31.	Ceiling Fan (at Janakpuri)	16	04	2,252.48	29.03.1993	-do-
32.	Heat Convector (at CFU, UG Store & Janakpuri)	24	2	1,472.00	10.01.2003	-do-
33.	Heat Convector (at CFU, UG Store & Janakpuri)	24	11	13,031.00	27.12.2007	-do-
34.	Mobile Samsung (UG Store)	99	01	10,000.00	08.04.2011	-do-
35.	Tablet 3 G Reliance-cum Computer (UG Store)	200	01	21,105.00	02.04.2012	-do-
36.	Cycle (at Janakpuri)	13	01	1,554.00	08.04.1999	-do-

Annexure-IIIList of items as per stock register handover by Interior Decorators at the time of purchase of IHC PremisesDepartment : Administration Division, Type of store (NC/LATAS) Up to Rs.2,00,000/- (LIST AS PER GFR-10)

Item No.	Particulars of Stores	L. F.	Qty/W eight	Book Value/Original Price	Years of Purchase	Mode of disposal public auction/ otherwise
1.	Sofa Sets 2 Seated (Wooden)	34	14	1,05,000.00	21.09.1995	Local tender
2.	Sofa Sets 3 Seated (Wooden)	34	01	10,800.00	21.09.1995	-do-
3.	Sofa Sets 4 Seated (Wooden)	34	01	14,400.00	21.09.1995	-do-
4.	Revolving Chair tilting brown	34	33	82,500.00	21.09.1995	-do-
5.	Revolving Chair ordly. Brown	34	31	71,200.00	21.09.1995	-do-
6.	Officer Chair Revolving gray	34	13	39,000.00	21.09.1995	-do-
7.	Chair VC/DG's	34	2	12,000.00	21.09.1995	-do-
8.	Chair Revolving Steel	34	12	36,000.00	21.09.1995	-do-
9.	Chair Armed Steel	34	15	36,750.00	21.09.1995	-do-
10.	Wooden Table	32	02	15,000.00	21.09.1995	-do-
11.	Executive Side Rack Wooden	32	03	15,000.00	21.09.1995	-do-
12.	Corner Table Wooden (30*30')	24	07	14,700.00	21.09.1995	-do-