

**National Institute of Rural Development & Panchayati Raj**  
Rajendra Nagar, Hyderabad

FIN/2022-23/E. 13337/AOC/PENSION/  
30 May 2022

**C I R C U L A R**

Sub: Submission of Life Certificates in June and December every year by the pensioners and family pensioners of NIRDPR – Reg.

The Director General has approved signatures of the following for the Life Certificates submitted in June and December every year by the pensioners and family pensioners of NIRDPR, Rajendranagar, Hyderabad and NERC, Guwahati.

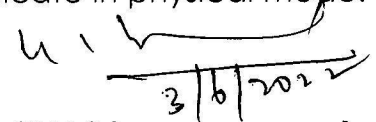
- 1) Any Gazetted Officer
- 2) Any member of the faculty of NIRDPR
- 3) Medical Officer of the Health Centre
- 4) Any Bank Manager with stamp
- 5) Accounts Officers of NIRDPR when the pensioner/family pensioner visit in person.

In addition to the above, the pensioner can also submit the 'Digital Life Certificate' (DLC) through "Jeevan Pramaan" Portal. The portal offers DLC generation either through PC application or Mobile application which need to be downloaded and will work **when linked with an RD device to scan biometrics**. The prerequisite for generation of DLC on this portal is Aadhar number linked with a mobile phone number as OTP is generated for creation of Pensioner ID.

The pensioner/family pensioner can also generate DLCs through Citizen Service Centres (such as Meeseva, Banks) and their locations are available in the "Jeevan Pramaan" website. CSCs are located pan India.

The DLC generated in PDF should be sent by email to ranuradha.nird@gov.in and balbir.nird@gov.in.

It is reiterated that the provision of submitting DLC through Jeevan Pramaan is in addition to the existing practice of submitting Life Certificate in physical mode.

  
**(K V Srimannarayana)**  
AFA & PAO