NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR :: HYDERABAD -500 030

No. NIRDPR/Admin/Sec-I/2024/45
(Comp.No.16787)
December 02, 2024

OFFICE ORDER No.816

Sub:- Revised Recruitment Rules of Academic Group 'A' posts of NIRD&PR – Reg.

***

Consequent up on the decision of Executive Council in its 141st Meeting held on 14.10.2024, the Recruitment Rules of Academic Group 'A' have been reviewed and revised by Executive Council. The Revised Recruitment Rules of the following Group 'A' posts of Academic cadre are notified herewith as annexed:

1. Professor
2. Associate Professor
3. Assistant Professor

This is issued with the approval of Director General.

// By Order //

(Dr. S. Raghu)
Assistant Director
Administration (Section-I)

Encl : as above.

To
Notice Board

Copy to :
1. SES to DG
2. EA to Director (FM) & FA i/c
3. ES to Registrar & Director (Admn.) i/c
4. EA to Director (Finance)
5. Assistant Registrar (E) & (T) i/c
6. AFA & PAO (1) & (2) i/c
7. Office Order file
8. Office Copy

External :
1. Director (i/c), NIRDPR – NERC, Guwahati
2. Associate Professor & Head i/c, CGC Vaishali
3. Assistant Professor & Head i/c, NIRDPR, Delhi Branch.

Annexure

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF 'PROFESSOR'

1	Name of the Post	**PROFESSOR**
2	Number of posts	**17 (Seventeen)** Posts (Subject to Variation)
3	Classification	Similar to Group 'A' in Central Government
4	Scale of Pay	Level 14 of UGC Pay Scales in 7th CPC
5	Whether selection post or non-selection post	Not Applicable
6	Age limit for direct recruitment	Not exceeding 56 years as on last date of receipt of application
7	Educational and other qualifications required for direct recruits	**For Direct Recruitment:** 1. An eminent scholar having a **Ph.D. degree** in the concerned /allied/ relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total performance score of 120 as per the NIRDPR criteria. A minimum of **ten years** of teaching experience in university/college as Assistant Professor/Associate Professor/ Professor, and / or research experience at equivalent level at the University/National Level Institutions OR An eminent scholar having Ph.D. degree in the relevant/ allied/ applied disciplines, from any academic institutions (not included above), having 10 years development practice / experience in the Central / State Governments in the fields related to rural development/panchayati raj / agriculture and allied sectors and made significant contribution to the knowledge in the above said fields supported by documentary evidence.

		Desirable Qualifications: 1. Any other additional qualifications in (a) Rural Development (Masters/ Degree/ Diploma) and (b) Research works published in rural development will be given preferences. Those having University level work experience will be given preference. 2. Preference will be given to those who successfully guided a minimum of three doctoral candidates.
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	09 (Nine) posts through Direct Recruitment failing which by Deputation; 08 (Eight) posts through Deputation (Subject to Variation)
11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Deputation:** An Officer belonging to Group-A or equivalent holding analogous post in Level-14 or with 2 years of service in Level-13 and having experience of 10 years in the fields related to rural development/ panchayati raj / agriculture and allied sectors **OR** An Officer in scale higher than Scale-6 or in Scale-6 with minimum 2 years experience from the banking sector (RBI/NABARD/RRBs/ Nationalised banks) with the experience of having worked for a minimum of 2 years as Lead District Manager / Lead Bank Officer / District Development Manager/ faculty in the training institutions of the banks and minimum of 10 years' experience in the fields related to rural development/ panchayati raj/ agriculture and allied sectors.

12	If a Departmental promotion selection committee exists what is its composition	The Selection committee shall be as per the Rule XII (ii) of the Rules of NIRD&PR 2020. Composition of the Selection Committee is as follows: i. Director General, NIRD&PR - Chairman ii. A Representative of Department of Rural Development, Government of India not below the rank of Joint Secretary iii. Two members among the members of the Executive Council to be nominated by the Executive Council for period not exceeding three years iv. At least one technical expert conversant in the relevant subject to be co-opted for each selection by the Director General, NIRD&PR v. Deputy Director General, NIRD&PR or Financial Advisor, NIRD&PR
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF 'ASSOCIATE PROFESSOR'

1	Name of the Post	**ASSOCIATE PROFESSOR**
2	Number of posts	**23 (Twenty Three)** (Subject to variation)
3	Classification	Similar to Group 'A' in Central Government
4	Scale of Pay	Level 13(A) of UGC Pay Scales in 7th CPC
5	Whether selection post or non-selection post	Not Applicable
6	Age limit for direct recruitment	Not exceeding 56 years as on last date of receipt of application
7	Educational and other qualifications required for direct recruits	**For Direct Recruitment:** i) A good academic record, with a Ph.D. Degree in the concerned/ allied/ relevant disciplines. ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed). iii) A minimum of eight years of experience of teaching and / or research in an academic/ research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution / Industry with a minimum of seven publications in the peer-reviewed or UGC listed journals and a total research score of Seventy five (75) as per NIRD&PR Criteria. **Desirable Qualification:** Any other additional qualifications in (a) Rural Development (Masters/ Degree/ Diploma) and (b) Research works published in rural development will be given preference.
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	NA
9	Period of Probation if any	Two years

10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	19 (Nineteen) posts through Direct Recruitment failing which by deputation and 04 (Four) posts through Deputation: (Subject to Variation)
11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Deputation:** 1. An Officer belonging to Group – A or equivalent holding analogous post in level -13A or with 2 years of service in level-12 and having experience of 10 years in the fields related to rural development/ panchayati raj / agriculture and allied sectors. **OR** 2. An Officer in scale higher than Scale-5 or in Scale-5 with minimum 2 years experience from the banking sector (RBI/NABARD/ RRBs/ Nationalised banks) with the experience of having worked for a minimum of 2 years as lead district officers/ district development managers/ faculty in the training institutions of the banks and having a minimum of 10 years' experience in the fields related to rural development/ panchayati raj/ agriculture and allied sectors.
12	If a Departmental promotion selection committee exists what is its composition	The Selection committee shall be as per the Rule XII (ii) of the Rules of NIRD&PR 2020. Composition of the Selection Committee is as follows: i. Director General, NIRD&PR - Chairman ii. A Representative of Department of Rural Development, Government of India not below the rank of Joint Secretary iii. Two members among the members of the Executive Council to be nominated by the Executive Council for period not exceeding three years

		iv. At least one technical expert conversant in the relevant subject to be co-opted for each selection by the Director General, NIRD&PR v. Deputy Director General, NIRD&PR or Financial Advisor, NIRD&PR
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF 'ASSISTANT PROFESSOR'

1	Name of the Post	**ASSISTANT PROFESSOR**
2	Number of posts	**45** (Forty Five) (Subject to Variation)
3	Classification	Similar to Group 'A' in Central Government
4	Scale of Pay	Level 10 of UGC Pay Scales in 7th CPC
5	Whether selection post or non-selection post	Not Applicable
6	Age limit for direct recruitment	Not exceeding 56 years as on last date of receipt of application
7	Educational and other qualifications required for direct recruits	**For Direct Recruitment:** 1. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. (i) A relaxation of 5% shall be allowed at the masters level for the candidates belonging to SC/ST/OBC (Non creamy layer)/ Differently abled - (a) Blindness and low vision, (b) deaf and hard of hearing, (c) locomotor disability including cerebral policy, leprosy cured, dwarfism, acid attack victim and muscular dystrophy, (d) Autism, intellectual disability, specific learning disability and mental illness, (e) Multiple disabilities from amongst persons under (a) to (b) including deaf blindness) for the purpose of eligibility and accessing good academic record. The eligibility marks of 55% (or an equivalent grade in a point-scale wherever the grading system is followed) and relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace marks procedure.

		(ii) The candidates shall have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009, or the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulation,2016, and their subsequent amendments from time to time, as the case may be/ shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions. (iii) Provided further that the award of degree to candidates registered for the M.Phil/Ph.D.programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree. (iv) All such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions subject to the fulfilment of the following conditions. 2. A good academic record with a Ph.D. degree in concerned/ allied and relevant disciplines subject to the following: a) The Ph.D. degree of the candidate has been awarded in a regular mode; b) The Ph.D. thesis has been evaluated by at least two external examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a referred journal;

		e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/ funded/ supported by the UGC / ICSSR/ CSIR or any similar agency. **OR** 3. The **Ph.D degree** has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai). 4. A relaxation of 5% shall be provided (from 55% to 50% of the marks) to the Ph.D. holders who have obtained the master's degree prior to 19th September, 1991. 5. A relevant grade which is regarded as equivalent of 55%, wherever the grading system is by a recognised university at a master's level shall also be considered value. **Desirable Qualification:** Any other additional qualifications in (a) Rural Development (Masters /Degree/ Diploma) and (b) Research works published in rural development will be given preference
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	Not Applicable
9	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	36 (Thirty Six) Posts by Direct Recruitment failing which by deputation; and 09 (Nine) Posts by Deputation (Subject to Variation)

11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Deputation:** 1. A Group-A or equivalent officer of Central / State Government holding analogous post or with 4 years of experience in the areas/ fields of Rural Development / Panchayati Raj/ Agriculture and Allied Sectors. **OR** 2. An Officer in scale higher than Scale-4 or in Scale-4 with minimum 4 years experience from banking sector (RBI / NAABARD / RRBs/Nationalised Banks) having worked for a minimum periodof 2 years as Lead District Manager / Lead Bank Officer / District Development Manager/ Officer/ Faculty in Training Institutes of Banks and with a work experience of 4 years in the areas / fields of Rural Development Panchayati Raj/ Agriculture and Allied sectors.
12	If a Departmental promotion selection committee exists what is its composition	The Selection committee shall be as per the Rule XII (ii) of the Rules of NIRD&PR 2020. Composition of the Selection Committee is as follows: i. Director General, NIRD&PR - Chairman ii. A Representative of Department of Rural Development, Government of India not below the rank of Joint Secretary iii. Two members among the members of the Executive Council to be nominated by the Executive Council for period not exceeding three years iv. At least one technical expert conversant in the relevant subject to be co-opted for each selection by the Director General, NIRD&PR v. Deputy Director General, NIRD&PR or Financial Advisor, NIRD&PR
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

राग्रा वि पं रासं
NIRDPR

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR :: HYDERABAD -500 030

No. NIRDPR/Admin/Sec-I/2024/46
(Comp.No.16791)
August 08, 2024

OFFICE ORDER No.525

Sub:- Revised Recruitment Rules of Non-Academic Group 'A' posts of NIRDPR – Reg.

***

Consequent up on the decision of Executive Council in its 140th Meeting held on 08.05.2024, the Recruitment Rules of Non-Academic Group 'A' have been reviewed and revised by Executive Council. The Revised Recruitment Rules of the following Group 'A' posts of Non-Academic cadre are notified herewith as annexed:

1. Administrative Officer
2. Assistant Registrar
3. AFA & PAO

This is issued with the approval of Director General.

// By Order //

(Dr. S. Raghu) 08/08
Assistant Director
Administration (Section-I)

Encl : as above.

To
Notice Board

Copy to :
1. SES to DG
2. EA to Director (FM) & FA i/c
3. ES to Registrar & Director (Admn.) i/c
4. EA to Director (Finance)
5. Assistant Registrar (E) & (T) i/c
6. AFA & PAO (1) & (2) i/c
7. Office Order file
8. Office Copy

External :
1. Director (i/c), NIRDPR – NERC, Guwahati
2. Associate Professor & Head i/c, CGC Vaishali
3. Assistant Professor & Head i/c, NIRDPR, Delhi Branch.

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF ADMINISTRATIVE OFFICER

1	Name of the Post	**ADMINISTRATIVE OFFICER**
2	Number of posts	2 (Two)
3	Classification	Similar to Group 'A' Post in Central Government
4	Scale of Pay	Level 10 in 7thCPC (Corresponding to PB-3 with Grade Pay Rs.5400/- in 6th CPC)
5	Whether selection or non-selection post	Selection
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications Required for direct recruits	Not applicable
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9	Period of Probation, if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	• 50% by promotion failing which deputation • 50%by LDCE failing which deputation.
11	In case of recruitment by promotion /transfer deputation grade from which the promotion/transferor deputation to be made	**Promotion:** 50% by promotion from amongst 'Section Officers' with **5** years of Regular service. **LDCE:** 50% by LDCE from amongst 'Section Officers' with 3 years of regular service. **Transfer on Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt./ Statutory Autonomous or Research and Development Organisation holding analogous post Or with 5 years of regular service in GP:4600/- (PB-2) and dealing with Administrative, Establishment, Legal matters etc.

12	If a Departmental promotion selection committee exists what is its composition	The Selection Committee shall be as per the Rule XII (ii) of the Rules of NIRD&PR-2020. Composition of the Selection Committee is as follows: i. Director General, NIRD&PR - Chairman ii. A Representative of Department of Rural Development, Government of India not below the rank of Joint Secretary iii. Two members among the members of the Executive Council to be nominated by the Executive Council for period not exceeding three years iv. At least one technical expert conversant in the relevant subject to be co-opted for each selection by the Director General, NIRD&PR v. Deputy Director General, NIRD&PR or Financial Advisor, NIRD&PR
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF ASSISTANT REGISTRAR

1	Name of the Post	**ASSISTANT REGISTRAR**
2	Number of posts	3 (Three)*
3	Classification	Similar to Group 'A' Post in Central Government
4	Scale of Pay	Level 11 in 7th CPC (Corresponding to PB-3 with Grade Pay Rs.6600/- in 6th CPC)
5	Whether selection or non-selection post	Selection
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications Required for direct recruits	Not applicable
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9	Period of Probation, if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	• 331/3% - Promotion • 33 1/3% - LDCE failing which by Promotion • 331/3%- Deputation
11	In case of recruitment by promotion /transfer deputation grade from which the promotion/transferor deputation to be made	**Promotion:** Administrative Officer with **5** years of regular service. **LDCE :** Administrative Officer with **3** years of regular service. **Deputation:** Officers under Central / State Govt. / Public Sector Undertakings / Semi Govt./ Statutory Autonomous or Research and Development Organisation holding analogous post **Or** Level-10 with 5 years of regular service **Or** Level-9 with 7 years of regular service and dealing with Administrative, Establishment, Legal matters etc.

12	If a Departmental promotion selection committee exists what is its composition	The Selection Committee shall be as per the Rule XII (ii) of the Rules of NIRD&PR-2020. Composition of the Selection Committee is as follows: i. Director General, NIRD&PR - Chairman ii. A Representative of Department of Rural Development, Government of India not below the rank of Joint Secretary iii. Two members among the members of the Executive Council to be nominated by the Executive Council for period not exceeding three years iv. At least one technical expert conversant in the relevant subject to be co-opted for each selection by the Director General, NIRD&PR v. Deputy Director General, NIRD&PR or Financial Advisor, NIRD&PR
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

*__Note:__ One post of 'Chief Administrative Officer' of Erstwhile CAPART with GP:6600/- has been merged with two posts of 'Assistant Registrar' of NIRD&PR with GP: 6600/- with the approval of Executive Council in its 132nd meeting held on01.07.2021and it is notified vide Office Order No. 877, dated 01.09.2022.

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF AFA&PAO

1.	Name of the Post	**AFA&PAO**
2.	Number of posts	2(Two)*
3.	Classification	Similar to Group 'A' Post in Central Government
4.	Scale of Pay	Pay Level-11 in 7thCPC (Corresponding PB-3 with Grade Pay Rs.6600/- in 6th CPC)
5.	Whether selection or non-selection post	Selection
6.	Age limit for direct recruitment	Not applicable
7.	Educational and other qualifications Required for direct recruits	Not applicable
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation, if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	• 50% by Promotion failing which by deputation. • 50% by LDCE failing which by deputation.
11.	In case of recruitment by promotion /transfer deputation grade from which the promotion/transferor deputation to be made	**Promotion:** 50% by Promotion with 8 years of regular service as 'Accounts & Finance Officer' failing which by deputation. **LDCE :** 50% by LDCE with 6 years of regular service as 'Accounts & Finance Officer' failing which by deputation. **Deputation:** Officers under Central / State Govt. / Public Sector Undertakings / Semi Govt./ Statutory Autonomous or Research and Development Organisation holding analogous post **Or** Level-10 with 5 years of regular service **Or** Level-9 with 7 years of regular service **Or** Level-8 with 8 years of regular service

12	If a Departmental promotion selection committee exists what is its composition	The Selection Committee shall be as per the Rule XII (ii) of the Rules of NIRD&PR- 2020. Composition of the Selection Committee is as follows: i. Director General, NIRD&PR - Chairman ii. A Representative of Department of Rural Development, Government of India not below the rank of Joint Secretary iii. Two members among the members of the Executive Council to be nominated by the Executive Council for period not exceeding three years iv. At least one technical expert conversant in the relevant subject to be co-opted for each selection by the Director General, NIRD&PR v. Deputy Director General, NIRD&PR or Financial Advisor, NIRD&PR
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

***Note:** One post of 'Chief Accounts Officer' of Erstwhile CAPART with GP:6600/- has been merged with One post of 'AFA & PAO' of NIRD&PR with GP:6600/- with the approval of Executive Council in its 132nd meeting held on 01.07.2021 and it is notified vide Office Order No.877, dated 01.09.2022.

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR :: HYDERABAD -500 030

No. NIRDPR/DDG/Est/RR/113/2020
(Comp.No.11467)
December 15, 2022

Office Order No.1313

Sub:- Revised Recruitment Rules of Non-Academic Group-B Posts of NIRDPR – Reg.

***

In partial modification to the Office Order No. 732 dated 22nd July, 2022 and in pursuance of DoPT OM No. AB-14017/4/2021-Estt.(RR) dated 20.09.2022, the minimum qualifying service for promotion to the post of "Section Officer" (Level-7 in 7th CPC) from the post of "Senior Assistant" (Level-6 in 7th CPC) is revised to 5 years of regular service. Accordingly the revised Recruitment Rules for "Section Officer" post of Group-B is notified herewith as annexed. The remaining contents notified in the Office Order No. 732 dated 22nd July, 2022 remains the same.

This is issued with the approval of Director General.

// By Order //

Assistant Director
Administration (Section-I)

Encl : as above.

To
Notice Board

Copy to :
1. SES to DG
2. EA to DDG i/c & Director (FM) & FA
3. PA to Registrar & Director (Admn.)
4. EA to Director (Finance)
5. Asst. Registrars
6. Asst. Directors, Administration
7. AFA & PAO
8. Accounts Officers
9. Office Order file
10. Office Copy

External :
1. Director (i/c), NIRDPR – NERC, Guwahati
2. Assistant Professor & Head i/c, NIRDPR, Delhi Branch.

ANNEXURE

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

REVISED RECRUITMENT RULES FOR THE POST OF SECTION OFFICER

1	Name of the Post	**SECTION OFFICER**
2	Number of posts	**6**
3	Classification	Similar to group 'B' Post in Central Government
4	Scale of Pay	Level 7 in 7th CPC (Corresponding to PB-2 With Grade Pay Rs.4600/- in 6thCPC)
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	100% promotion failing which deputation
11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Promotion: 5** years of Regular service as Senior Assistant. **Transfer on Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post Or one grade below with 6 years service.

15/11

12	If a Departmental promotion selection committee exists what is its composition	The composition of the Selection Committee is as follows : 1. DDG; 2. Registrar; 3. AFA & PAO; 4. SC / ST / Minority member (in case none of those at 1,2,3 above belongs to SC / ST Minority
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

Raghu
15/11

राग्रीवि पं रासं
NIRDPR

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR :: HYDERABAD -500 030

No. NIRDPR/DDG/Est/RR/113/2020
(Comp.No.11467)
December 15, 2022

Office Order No. 1312

Sub:- Revised Recruitment Rules of Non-Academic Group-B & C Posts of NIRDPR – Reg.

***

Consequent up on the decision of Executive Council in its 133rd Meeting held on 07.01.2022, the Recruitment Rules of Non-Academic Group-B and C have been reviewed and revised by Competent Authority. The Revised Recruitment Rules of the following Group 'B' & 'C' posts are notified herewith as annexed:

1. Accountant
2. Senior Accountant
3. Assistant Accounts & Finance Officer
4. Accounts & Finance Officer

This is issued with the approval of Director General.

// By Order //

Assistant Director
Administration (Section-I)

Encl : as above.

To
Notice Board

Copy to :
1. SES to DG
2. EA to DDG i/c & Director (FM) & FA
3. PA to Registrar & Director (Admn.)
4. EA to Director (Finance)
5. Asst. Registrars
6. Asst. Directors, Administration
7. AFA & PAO
8. Accounts Officers
9. Office Order file
10. Office Copy

External :
1. Director (i/c), NIRDPR – NERC, Guwahati
2. Assistant Professor & Head i/c, NIRDPR, Delhi Branch.

ANNEXURE

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF ACCOUNTANT

1.	Name of the Post	**Accountant**
2.	Number of posts	**6**
3.	Classification	Similar to Group 'C' post in Central Government
4.	Scale of Pay	Pay Level-4 in 7th CPC (Corresponding to Grade Pay of Rs.2400/- in PB-1 of 6th CPC)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruitment	Not more than 28 years
7.	Educational and other qualifications required for direct recruits	**Essential:** Graduate in Commerce
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	80% by Direct Recruitment 20% by Promotion failing which by Direct Recruitment
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Promotion:** LDCs possessing minimum Intermediate (10+2) or equivalent qualification with Commerce with 8 years of regular service.
12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Departmental Promotion / Selection Committee is as follows: 1. Director (Finance) -Chairman 2. Assistant Registrar / Assistant Director -Member 3. Asst. Professor nomination by DG -Member 4. SC / ST / Minority member -Member (In case none of those at 1,2,3 above belongs to SC / St / Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	N/A

Note:- Though the recruitment is as Accountant, based on the requirements / exigencies of the Institute, their services may be utilised in any other section / centre / department of the Institute in the equivalent position (Group-C).

15/11

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF SENIOR ACCOUNTANT

1.	Name of the Post	**Senior Accountant** (Post of JAO in erstwhile CAPART merged with the above-being same level -6 and Grade Pay 4200)
2.	Number of posts	**5**
3.	Classification	Similar to Group 'B' post in Central Government
4.	Scale of Pay	Pay Level-6 in 7th CPC (Corresponding to Grade Pay of Rs.4200/- in PB-2 of 6th CPC)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	NA
7.	Educational and other qualifications required for direct recruits	NA
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	25% by LDCE failing which by deputation 75% by promotion failing which by deputation
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**LDCE:** Accountant / UDC with 6 years of regular service **Promotion:** Accountant with 10 years of regular service **Deputation:** Officers under Centre / State Govt/Autonomous bodies holding analogous post or Level-5 with 6 years of service
12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Departmental Promotion / Selection Committee is as follows: 1. Director (FM & FA) -Chairman 2. Registrar & Director (Admin) - Member 3. Asst. Prof. nominated by DG -Member 4. SC / ST Minor member -Member (In case of none of those at 1,2,3, above belongs to SC /St / Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	N/A

Note:- Though the recruitment is as Senior Accountant, based on the requirements / exigencies of the Institute, their services may be utilised in any other section / centre / department of the Institute in the equivalent position (Group-B).

15/11

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF ASSISTANT FINANCE & ACCOUNTS OFFICER

1.	Name of the Post	**Assistant Finance & Accounts Officer***
2.	Number of posts	** 4 (2 Accounts & 2 Finance)
3.	Classification	Similar to Group 'B' post in Central Government
4.	Scale of Pay	Pay Level-7 in 7th CPC (Corresponding to Grade Pay of Rs. 4600/- in PB-2 of 6th CPC)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	Below 40 years
7.	Educational and other qualifications required for direct recruits	**Essential:** M.Com / MBA(Finance) / ICWA / CA
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years for Direct Recruits
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	100% promotion for Accounts failing which by Deputation 50% by Direct Recruitment & 50% by Promotion for Finance failing which by Deputation
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Promotion:** Senior Accountant having M.Com / MBA(Finance) / ICWA / CA with 5 years of regular service for Finance. **Transfer on Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post or Level-6 with 5 years of service

Raghu/.
15/11

12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Departmental Promotion / Selection Committee is as follows: 1. Director (FM & FA) -Chairman 2. Registrar & Director (Admin) - Member 3. Asst. Prof. nominated by DG -Member 4. SC / ST Minor member -Member (In case of none of those at 1,2,3, above belongs to SC /ST / Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	N/A

Note-1: *Accounts Officer with Pay Level-7 in 7th CPC (Corresponding to GP of Rs.4600/- in PB-2 of 6th CPC) has been re-designated as Assistant Accounts and Finance Officer.

**One post of Accounts Officer with Pay Level-8 in 7th CPC (Corresponding to GP of Rs.4800/- in PB-2 of 6th CPC) has been downgraded to Pay Level-7 in 7th CPC (Corresponding to GP of Rs.4600/- in PB-2 of 6th CPC) in order to have better pyramidical Structure.

Note-2: The positions of Accounts & Finance are interchangeable besides their services may be utilized in any other section / centre/ department of Institute depending upon the requirement / exigencies of the Institute in the equivalent position (Group-B).

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF ACCOUNTS & FINANCE OFFICER

1.	Name of the Post	***Accounts & Finance Officer**
2.	Number of posts	3**
3.	Classification	Similar to Group 'B' Post in Central Govt.
4.	Scale of Pay	Pay Level-8 in 7th CPC (Corresponding to Grade Pay of Rs.4800/- in PB-2 of 6th CPC)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	NA
7.	Educational and other qualifications required for direct recruits	
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	NA
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	01 post for Accounts by promotion failing which by deputation 01 post for Finance by promotion failing which by deputation 01 post by Deputation
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Promotion:** Assistant Accounts & Finance Officer with 2 years of regular service **Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post or Senior Accountants with GP of Rs.4200/- and pass in SAS examination with 6 years of service or 2 years of service with GP of Rs.4600/-

15/11

12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Departmental Promotion / Selection Committee is as follows: 1. Director (FM & FA) -Chairman 2. Registrar & Director (Admin)- Member 3. Asst. Prof. nominated by DG -Member 4. SC / ST Minor member -Member (In case of none of those at 1,2,3, above belongs to SC /ST/ Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	N/A

Note-1: *Accounts Officer with Pay Level-8 in 7th CPC (Corresponding to GP of Rs.4800/- in PB-2 of 6th CPC) has been re-designated as Accounts and Finance Officer.

**One post of Accounts Officer with Pay Level-8 in 7th CPC (Corresponding to GP of Rs.4800/- in PB-2 of 6th CPC) has been downgraded to Pay Level-7 in 7th CPC (Corresponding to GP of Rs.4600/- in PB-2 of 6th CPC) in order to have better pyramidical Structure.

Note-2: The positions of Accounts & Finance are interchangeable besides their services may be utilized in any other section / centre/ department of Institute depending upon the requirement / exigencies of the Institute in the equivalent position (Group-B).

Raghu
15/11

राग्रीवि पं रासं
NIRDPR

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR :: HYDERABAD -500 030

No. NIRDPR/DDG/Est/RR/113/2020
(Comp.No.11467)
August 29, 2023

Office Order No. 621

Sub:- Revised Recruitment Rules of Non-Academic Group-B & C Posts of NIRDPR – Reg.

***

Consequent up on the decision of Executive Council in its 133rd Meeting held on 07.01.2022, the Recruitment Rules of Non-Academic Group-B and C have been reviewed and revised by Competent Authority. The Revised Recruitment Rules of the following Group 'B' & 'C' posts are notified herewith as annexed:

1. Research & Training Officer
2. Executive Assistant
3. Driver Special Grade
4. Driver Grade-I
5. Driver Grade-II

This is issued with the approval of Director General.

// By Order //

Assistant Registrar (E)i/c
29/8/2023

Encl : as above.

To
Notice Board

Copy to :
1. SES to DG
2. EA to Director (FM) & FA i/c
3. PA to Registrar & Director (Admn.) i/c
4. EA to Director (Finance)
5. Asst. Registrar (E) & (T) i/c
6. Asst. Director, Administration (Section-IV)
7. Asst. Director (OL) - for Hindi version
8. AFA & PAO
9. Accounts Officers
10. Office Order file
11. Office Copy

External :
1. Director (i/c), NIRDPR – NERC, Guwahati
2. Associate Professor & Head i/c, CSR,PPP&PA & CGC-Vaishali
3. Assistant Professor & Head i/c, NIRDPR, Delhi Branch.

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & RURAL DEVELOPMENT
RECRUITMENT RULES FOR THE POST OF
RESEARCH AND TRAINING OFFICER**

1.	Name of the post	**Research and Training Officer****
2.	Number of posts	**32** (Subject to variation)
3.	Classification	Similar to Group 'B' Post in Central Government
4.	Scale of pay	Pay Level-6 (7th CPC)
5.	Whether selection post or non-selection post	NA
6.	Age limit for direct recruitment	Not exceeding 32 years.
7.	Educational and other qualifications required for direct recruits	**Essential:** Post Graduate Degree in Social Sciences / Social Work / Rural Development / Economics / Agriculture / Environmental Sciences/ Geo-Informatics / Mass Communication / MBA **Desirable:** Experience in rural development works.
8.	Whether age and educational qualification prescribed for direct recruits will apply in the case of Promotes	NA
9.	Period of Probation, if any	Two Years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	Direct Recruitment (Written test – 75 marks and Interview – 25 marks)
11.	In case of recruitment by Promotion / Transfer/deputation grade from which the promotion/transfer on deputation to be made	NA
12.	If a Departmental Promotion/ Selection Committee / Exists what is its composition	The composition of the Selection Committee is as follows: 1. DDG Chairman 2. Registrar & Director(Admn) -Member 3. Professor / Associate Professor - Member (Nominated by DG) 4.*An Officer belonging to SC / ST / Minority member*(In case none of those at 1,2,3 above belongs to SC / ST Minority nominated by DG)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA

Note: ** The Nomenclature of the Erstwhile CAPART post of 'Research Officer' is renamed as 'Research & Training Officer'

Pramab Kumar Ghosh
29/8/2023

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF EXECUTIVE ASSISTANT

1	Name of the Post	**Executive Assistant**
2	Number of posts	13
3	Classification	Similar to Group 'C' Post in Central Government
4	Scale of Pay	Pay Level - 4 (7th CPC)
5	Whether selection post or non-selection post	NA
6	Age limit for direct recruitment	Not more than 28 years
7	Educational and other qualifications required for direct recruits	**Essential**: 1. Graduate or equivalent 2. English Shorthand Speed 100 w.p.m. 3. English Typing with a minimum speed of 30 w.p.m. / 25 w.p.m in Hindi on Computer keyboard 4. Proficiency in Ms-Office **Desirable:** • A minimum of 1 year experience in Administrative matters in Rural Development related Institutions of repute. • Hindi Shorthand Speed 100
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	NA
9	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	Direct Recruitment (100%)
11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	Not Applicable
12	If a Departmental promotion selection committee exists what is its composition	The composition of the Selection Committee is as follows: 1. Registrar & Director (Admn.) -Chairman 2. AFA &PAO - Member 3. Assistant Professor - Member Nominated by DG 4. SC/ ST/ Minority Community – Member* (In case none of those at 1 to 3 above belongs to SC/ST or Minority Community) Nominated by DG
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

Note:- These posts are not equivalent to posts in CSS and any other similar cadre.

Pramod Kumar Singh
29/8/2023

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF DRIVER SPECIAL GRADE

1.	Name of the Post	**DRIVER – SPECIAL GRADE**
2.	Number of posts	One (1)
3.	Classification	Similar to Group 'B' Post in Central Government.
4.	Scale of Pay	Pay Level 6 (7th CPC) corresponding to Pay Band Rs. 9300-34800(PB-2) + Grade Pay of Rs. 4,200/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	NA
7.	Educational and other qualifications required for direct recruits	NA
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	NA
9.	Period of Probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	100% Promotion By Selection.
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	Three years regular service in Grade-I of Staff Car Drivers.
12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Department Promotion/Selection Committee is as Follows: 1. DDG Chairman 2. Registrar Member 3. AR(T) Member 4*An Officer belonging to SC/ST/ Minority Member *(In case none of those at Sl. No. 1,2,3 above belongs to SC /ST Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA

Pramab Kumar Ghosh
29/08/2023

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF DRIVER GRADE - I

1.	Name of the Post	**DRIVER GRADE-I**
2.	Number of posts	Eight (8)
3.	Classification	Similar to Group 'C' Post in Central Government.
4.	Scale of Pay	Pay Level -5 (7th CPC) corresponding to Pay Band Rs. 5200-20200(PB-1) + Grade Pay of Rs. 2,800/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	NA
7.	Educational and other qualifications required for direct recruits	NA
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	100% Promotion subject to passing of the Trade Test(practical test) which includes - 1. Must be able to read English Numerals and Figures. 2. Must have a thorough knowledge of Traffic Regulation. 3. Must have good knowledge of Petrol and Diesel Engine working and be able to locate faults and rectify minor running defects. 4. Must be able to clear carburettor, plug etc. 5. Must be familiar with GPS operations
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Essential: -** 1. 6 years of regular service in Driver Grade II or a combined service of 15 years in Grade II and in Ordinary Grade put together.
12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Department Promotion/Selection Committee is as Follows: 1. Registrar — Chairman 2. AR(T) — Member 3. MTS — Member 4*An Officer belonging to SC/ST/ Minority — Member *(In case none of those at S. No. 1,2,3 above belongs to SC /ST Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA

Pramab Kumar Sah
29/8/2023

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF DRIVER GRADE - II

1.	Name of the Post	**DRIVER GRADE-II**
2.	Number of posts	Seven (7)
3.	Classification	Similar to Group 'C' Post in Central Government.
4.	Scale of Pay	Pay Level 4 (7th CPC) corresponding to Pay Band Rs. 5200-20,200 (PB-1) + Grade Pay of Rs. 2,400/-
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	NA
7.	Educational and other qualifications required for direct recruits	NA
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years
10.	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	100% Promotion subject to passing of the Trade Test(practical test) which includes - 1. Must be able to read English Numerals and Figures. 2. Must have good knowledge of Traffic Regulations. 3. Must be able to locate faults and carry out minor running repairs. 4. Must be able to change wheels and correctly inflate tyres. 5. Must be familiar with GPS operations
11.	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	SCD Ordinary Grade with minimum 9 years regular service.
12.	If a Departmental promotion selection committee exists what is its composition	The composition of the Department Promotion/Selection Committee is as follows: 1. Registrar — Chairman 2. AFA & PAO — Member 3. MTS — Member 4*An Officer belonging to SC/ST/ Minority — Member *(In case none of those at SI. No. 1, 2, 3 above belongs to SC /ST Minority)
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA

Pramab Kumar Roy
29/8/2023

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR :: HYDERABAD -500 030

No. NIRDPR/DDG/Est/RR/113/2020
(Comp.No.11467)
July 22, 2022

Office Order No.732

Sub:- Revised Recruitment Rules of Non-Academic Group-B & C Posts of NIRDPR – Reg.

***

Consequent up on the decision of Executive Council in its 133rd Meeting held on 07.01.2022, the Recruitment Rules of Non-Academic Group-B and C have been reviewed and revised by Competent Authority. The Revised Recruitment Rules of the following Group 'B' & 'C' posts are notified herewith as annexed:

1. Section Officer
2. Senior Assistant
3. Upper Division Clerk (UDC)

This is issued with the approval of Director General.

// By Order //

Assistant Director
Administration (Section-I)

Encl : as above.

To
Notice Board/ e-office Dash Board

Copy to :
1. SES to DG
2. PA to DDG i/c & FA
3. PA to Registrar & Director (Admn.)
4. Asst. Registrars
5. Asst. Directors, Administration
6. AFA & PAO
7. Office Order file
8. Office Copy

ANNEXURE

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF SECTION OFFICER

1	Name of the Post	**SECTION OFFICER**
2	Number of posts	6
3	Classification	Similar to group 'B' Post in Central Government
4	Scale of Pay	Level 7 in 7th CPC (Corresponding to PB-2 With Grade Pay Rs.4600/- in 6thCPC)
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	100% promotion failing which deputation
11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	**Promotion:** 6 years of Regular service as Assistant. **Transfer on Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post Or one grade below with 6years service.

12	If a Departmental promotion selection committee exists what is its composition	The composition of the Selection Committee is as follows : 1. DDG; 2. Registrar; 3. AFA & FAO; 4. SC / ST / Minority member (in case none of those at 1,2,3 above belongs to SC / ST Minority
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF SENIOR ASSISTANT

1	Name of the Post	**SENIOR ASSISTANT**
2	Number of posts	13
3	Classification	Similar to Group 'B' Post in Central Government
4	Scale of Pay	Pay Level 6 (7th CPC) corresponding to Pay Band of Rs. 9,300-34,800/- (PB-2) + Grade Pay of Rs. 4,200/-
5	Whether selection post or non-selection post	**Selection**
	Age limit for direct recruitment	N A
7.	Educational and other qualifications required for direct recruits	N A
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	50% by LDCE (for LDCE – UDC with 6 years service or stenographer Grade III or DEO with equivalent service) 50% by promotion from UDC / DEO with 10 years service, failing which by deputation.
11	In case of recruitment by promotion / transfer deputation grade from which the promotion / transfer or deputation to be made	Promotion: Upper Division Clerk or DEO with 10 years service. **Transfer on Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post Or one grade below with 8 years service.

12	If a Departmental promotion selection committee exists what is its composition	The composition of the Selection Committee is as follows : 1. DDG; 2. Registrar; 3. AFA & FAO; 4. SC / ST / Minority member (in case none of those at 1,2,3 above belongs to SC / ST Minority
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ

RECRUITMENT RULES FOR THE POST OF UPPER DIVISION CLERK

1	Name of the Post	**UPPER DIVISION CLERK (UDC)**
2	Number of posts	43
3	Classification	Clerical – Similar to Group 'C' Post in Central Government
4	Scale of Pay	Pay Level 4 (7th CPC) corresponding to Grade Pay of Rs. 2400/- in PB-1 (6th CPC)
5	Whether selection post or non-selection post	Non-Selection
6	Age limit for direct recruitment	Not more than 28 years
7.	Educational and other qualifications required for direct recruits	Essential: I) Degree of a recognized university or equivalent. ii) A typing speed of 35 w.p.m in English or 30. w.p.m in Hindi on Computer (Time allowed 10 minutes) (35 wpm and 30 wpm correspond to 10500 key depressions per hour (KDPH)/ 9000 KDPH on an average of 5 key depressions of each word) iii) Proficiency in Ms-Office Desirable : Post-Graduation Degree.
8.	Whether age and educational qualification proposed for direct recruits will apply in the case of promotion	No
9.	Period of Probation if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by transfer on deputation and percentage of vacancies to be filled by various methods	80% by direct recruitment 20% by promotion failing which by deputation.
11	In case of recruitment by promotion / transfer deputation grade from which the promotion /	Promotion: LDC with 8 years of regular service

	transfer or deputation to be made	**Transfer on Deputation**: Officers under Central / State Govt / Public Sector Undertakings / Semi Govt. / Statutory Autonomous or Research and Development Organisation holding analogous post Or one grade below with 8 years service.
12	If a Departmental promotion selection committee exists what is its composition	The composition of the Selection Committee is as follows: 1. Registrar – Chairman 2. AFA & PAO – Member 3. Assistant Professor (nominated by DG) 4. SC/ST/ Minority – Member (In case none of those a 1,2,3 above belongs to SC /ST Minority)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable