



NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ
(Ministry of Rural Development, Government of India)
Rajendranagar, Hyderabad-500030

RULES OF
THE NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ-
2020

I. Short Title and Commencement

These rules may be called "Rules of the National Institute of Rural Development and Panchayati Raj, 2020"¹

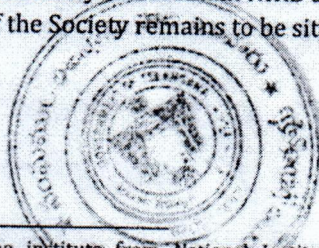
They shall come into force on the date on which the Society i.e.; National Institute of Rural Development and Panchayati Raj is registered under the Societies Registration Act, Telangana.

II. Definitions

- (i) "The Institute" means the "National Institute of Rural Development and Panchayati Raj".
- (ii) "The General Council" means the General Council of the Institute.
- (iii) "The Executive Council" means the Executive Council of the Institute.
- (iv) "The President" means the President of the Institute.
- (v) "The Vice-President" means the Vice-President of the Institute.
- (vi) "Rules" means any of the Rules and Regulations of the Institute. In the absence of Rules with respect to any functioning of the Institute, the extant Rules of the Govt. of India including amended from time to time shall be applicable. In case of ambiguity of extant Rules of the Govt. of India W.R.T. any issue relating to functioning of the Institute shall be referred to MoRD for guidance whose directions shall be final.

The name of the Society changed to NIRD and PR from NIRD on 04-12-2013 as per the decision of the General Council of NIRD in its 60th General Council Meeting held on 11-7-2013

The name of the Society shall remain NIRD and PR on merger of CAPART with the Institute and the Headquarter of the Society remains to be situated at Rajendranagar, Hyderabad, Telangana State.



¹"The name of the institute from National Institute of community development to "National Institute of Rural development" by the General Council of the institute at its special meeting held on 20.09.1977. as per the decision of the General Council in its 60th GC meeting, the name of NIRD AND PR had been changed as National Institute of Rural Development and Panchayati Raj" (NIRD AND PR) w.e.f December 4, 2013. The name of the institute remained as National Institute of Rural Development and Panchayati Raj on merger with Council for Advancement of People's Action and Rural Technology (CAPART)"

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III. Constitution of the Institute

The Institute consists of following members namely²:

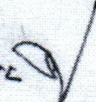
The President of the General Council of the National Institute of Rural Development and Panchayati Raj (NIRD and PR), Hyderabad is pleased to re-constitute the General Council of the Institute with Immediate effect. The details of the ex-officio and nominated members are given below:-

Ex-Officio Members:

S.No	Category	Number of Positions	Description
1.	President	1	Hon'ble Minister (Rural Development)
2.	<u>Vice President</u>	3	I. Hon'ble MoS (MoRD) II. Hon'ble MoS (MoPR) III. Secretary (RD)
3.	Representatives of Co-operative Institutions And Corporate houses like Amul	1	Representative of Amul, Anand, Gujarat.
4.	I. Chairman. University Grant Commission II. President Association Of Indian Universities	2	(i) Chairman, UGC (ii) President, AIU
5.	Representatives of Central Ministries/ Departments	13	i. Secretary, MoDWS ii. Secretary, DoLR iii. Secretary, MoPR iv. Secretary, Agriculture v. Secretary, D/o Higher Education. vi. Secretary/Joint Secretary, Niti Ayog. vii. Secretary/Joint Secretary, DoPT viii. Secretary/Joint Secretary. D/o Financial Services ix. Financial Advisor, MoRD x. Additional Secretary, MoRD xi. Joint Secretary, MoRD

² Reconstituted by an order under reference K-15017/02-2015-TRG dated 20.08.2018 issued by GoI Ministry of Rural Development, Department of Rural Development, Training Division.



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			(xii) Joint Secretary, M/o Tribal affairs (xiii) Joint Secretary, M/o Social Justice and Empowerment
6.	Vice Chancellor of Universities	2	I. Vice Chancellor of JNU, New Delhi II. Vice Chancellor of Hyderabad University
7.	DG, NIRD and PR	1	
8.	Other Categories	6	I. Director General, ICAR II. Director, National Institute of RSETI III. Representative of National Skill Development Authority IV. Mission Director of NRLM V. Representative of RBI not below the rank of Executive Director VI. Representative of NABARD not Below the rank of Executive
	Total	29	

Nominated Members:

S.No	Category	Number of Positions	Description	Tenure
1.	Persons from non-officials Institution in India working in Rural Development: Reconstruction and allied field.	8	(i) Director IRMA (ii) Director. TISS (iii) Director, IIM, Ahmedabad (iv) Director, IIT, Kharagpur (v) Director. IIT-BHU (vi) Director, Indian Institute of Forest Management. Bhopal (vii) Director, MANAGE or Its representatives (vii) Director, Centre for Women Development Studies	3 Years
2.	Eminent persons having made note worthy contribution in the field of Rural Development Including one or two	11	(i) a. Dr Malika Nadda, Chetna - Secretary, Raura Sector, Bilaspur, Himachal Pradesh-174001 b. Shri Abhay Mahajan, Deendayal Research Institute. Siyararn Kutir, Chitrakoot, Satna-485331, Madhya Pradesh	(i) 3 years

	Non -officials, functioning of Zilla Parishad level with long experience.		<p>c.Padmashri. Shri. Ashok Bhagal, Vikas Bharti, Block - Bishnupur. PS-Bishunupur, District - Gumla, Jhakarand.</p> <p>d.Shri. Ravindra Sathae, Rambhau Mhalgi, Prabodhrm, 17, Chanchal Smruti, G.D Ambedkar Marg, Wadala,Mumbai-400031</p> <p>(ii)a.Dr. Harish Damodaran, Editor Rural Affairs) Indian Express.</p> <p>b. Dr. Manoj Panda, Director, Institute of Economic Growth, New Delhi</p> <p>c.Shri Pasha Patel. Vithal Housing Society, Church Road, Latur. Maharashtra-413512</p>	(ii)3 years
3.	<p>(i) Secretaries to the State Governments/ UTs in charge at Rural Development/ Reconstruction or Development Commissioner, on rotation</p> <p>(ii)Two Secretaries of Department of Panchayati Raj of two States on rotation.</p>	7	<p>(i) a. Principal Secretary/ Secretary, Department of Rural Development, Uttar Pradesh.</p> <p>b. Principal Secretary/Secretary, Department of Rural Development, Assam.</p> <p>c. Principal Secretary/ Secretary, Department of Rural Development, Odisha.</p> <p>d. Principal Secretary/ Secretary, Department of Rural Development, Madhya Pradesh</p> <p>e. Principal Secretary/ Secretary, Department of Rural Development. Maharashtra.</p> <p>(ii) a. Principal Secretary/ Secretary, Department of Panchayati Raj, Rajasthan.</p> <p>b. Principal Secretary/Secretary. Department, Manipur</p>	3 years

V. Terms of Office

(i) The term of office of nominated members mentioned under S.No. 3, 4, 5, 7(i) and 9 in Rule III shall be for three years, and under S.No.6, 7(ii) and 8 in Rule III shall be for two years, at the expiry of which period the organization or the Ministry concerned may nominate the same person or some other person in their places. In case of any vacancy arising earlier than the stipulated period of three years, the organization or the Ministry concerned may nominate any other person for the unexpired portion of the term.

(ii) The nominated members of the Institute specified in S.No.1 and 2 in Rule III shall be appointed in the first instance by the Government of India for a period of three years. In the case of any vacancy arising earlier than the stipulated period of three years, the Government of India shall nominate any other person for the unexpired portion of the term. At the end of the three-year period, one third of such members or as nearly as may be, shall retire in rotation every year and shall be eligible for re-nomination provided that no member shall serve for more than two consecutive terms. The vacancies so caused shall be filled by the Government of India.

(iii) A member of the Institute may resign his membership by a letter addressed to the Director General. The resignation shall take effect from the date of its acceptance by the President or from the thirtieth day following the date of receipt of the letter by the Director General, whichever is earlier.

(iv) A member of the Institute shall cease to be a member if he becomes insolvent or of unsound mind or is convicted of a criminal offence involving moral turpitude.

VI. Officers of the Institute

The following shall be the officers of the Institute namely:

- (i) President
- (ii) Vice Presidents
- (iii) Director General and
- (iv) Such other officers as the Executive Council may from time to time appoint.

VII. Director General

The Director General shall be appointed by the Executive Council with the prior approval of the Government of India. He shall receive such salary and emoluments and will be governed by such terms and conditions of service as the Executive Council may determine from time to time with the prior approval of the Government of India.

VIII. The General Council

- i. There shall be a General Council of the Institute and it shall be composed of all the members listed in the GoI, MoRD order K-15017/02/2015-TRG, dated 20.08.2018;
- ii. The Director General of the Institute shall be the Convener of the General Council meetings;
- iii. The annual general meeting of the General Council shall be held at such date, time and place as may be determined by the President;
- iv. The General Council shall meet at least once every year;

- v. For the purpose of the last sub-rule, each year shall be deemed to commence on the first day of April and terminate on the thirty first day of March of the following Calendar year;
- vi. The President may convene a special meeting of the General Council whenever he thinks fit and shall do so on the written requisition of not less than one third of the members of the Institute;
- vii. Every notice calling a meeting of the General Council shall state the date, time and place at which such meeting will be held and shall be served upon every member of the General Council not less than twenty-one clear days before the day appointed for the meeting;
- viii. The accidental omission to give notice to, or the non-receipt of notice by, any member or other person, to whom it should be given, shall not invalidate the proceedings at the meeting;
- ix. In the absence of the President, the Minister in charge of Rural Development or related subject or in his absence, the Secretary to Government of India in the Department of Rural Development, who are Vice-President shall preside.
- x. Nine members of the General Council present in person shall form a Quorum. No Quorum shall be required for an adjourned meeting;
- xi. Director General may fix up the date of the adjourned meeting in consultation with the Ministry (MoRD). Such meeting preferably be within one month from the date of the adjournment;
- xii. All disputed questions at meetings of the General Council shall be determined by vote; Each member of the Institute shall have one vote;
- xiii. In case of an equality of votes the person presiding over the meeting shall, in addition, have a casting vote;
- xiv. The president may invite any person other than a member, to attend a meeting of the General Council, such invitee shall not, however, be entitled to vote at the meeting;
- xv. The General Council shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment, nomination or election of any member and no actor proceedings of the General Council shall be invalidated or nullified merely by reason of the existence of any vacancy therein or any defect in the appointment, nomination or election of any member ; and

Where for any reason if it is not possible for the General Council to meet, any business which it may be necessary for the General Council to perform may be carried out by taking the approval of the President after due recommendation by the Executive Council, provided that the ex-post-facto approval of the General Council shall be obtained at its next meeting.

IX. Functions and Powers of General Council

The General Council shall have the following powers and functions, namely, to:-

- i. Observe the Provisions of the Memorandum of Association, these Rules and such instructions of the Government of India in the Department;
- ii. Exercise general control and issue such directions for the efficient management and administration of the affairs of the Institute as may be necessary;
- iii. Nominate members of the Executive Council in accordance with clause (i) of Rule X;
- iv. To consider and ratify the decisions taken in the Executive Council;

- v. Approve the annual budget of the Institute for submission to the Government of India for sanction of Government Grants;
- vi. Consider the Annual Report and audited Annual Accounts, of the Institute for the immediately preceding financial year along with the Audit Certificate, the Audit Report, and replies of the Institute to the observations contained in the Audit Report;
- vii. To add, amend, vary or rescind, with the prior approval of the Government of India, any of these Rules:
- viii. Frame Service Bye-laws, Financial Bye-laws, Conduct Rules and other Bye-laws/Rules not inconsistent with these Rules and the Memorandum of Association, for the management, administration and regulation of the business of the Institute for the furtherance of its objects;
- ix. Constitute an Academic Committee to advise on all Academic matters, i.e., matters relating to Training, Research and Action Research, promotion, dissemination / transfer of technology, promotion and marketing of rural products and such standing committees as required, with or without the power of co-opt, for disposal of any business of the Institute or for advice on any matter pertaining to the Institute; and
- x. Perform such other functions as are entrusted to it under these Rules.

X. The Executive Council

i) There shall be an Executive Council of the Institute and it shall consist of the following members (amended as per Office Order No. 129 under reference Admn. A/A5/2015/10, dated. 23-4-2019 as per the approval of General Council in its meeting held on 08.12.2018);

a)	Secretary to the Government of India in the Department of Rural Development who is also the Vice-President of the General Council	Chairperson
b)	Director General of the Institute who is also ex-officio Member Secretary	One
c)	Secretary(RD), Secretary(MoPR), Secretary(DWS), Secretary(DOLR), Additional Secretary(RD), Additional Secretary and FA(RD), Joint Secretary(Trg.), One faculty representative of NIRD and PR and one representative of SIRD to be nominated by DG for two years Where ever Secretaries are members, they can nominate permanently and Officer not below the rank of Joint Secretary	Nine
d)	Eminent persons who have made significant contributions in the fields of: i. Social Organisation ii. Social Campaign iii. Journalism iv. Women's rights innovations v. Rural credit vi. Agriculture and allied activities vii. Panchayati raj and local self-governance To be nominated by the President of the Institute	Two

e)	Representatives of eminent institutions like: i. Director, IRMA ii. Director, TISS iii. Director, IIM, Ahmedabad iv. Director of two IITs or their representatives (by rotation) v. Director, National Innovation Foundation, Ahmedabad vi. Director of Indian Institute of Forest Manager vii. Director, Centre of Science and Environment viii. Director, NAARM ix. Director, MANAGE x. Director, Centre for Women Development Studies	Two
f)	Secretary, Department of Finance Services or his nominee not below the Rank of Joint Secretary	One

The term of office of the Executive Council is for three years.

(ii) The term of nominated members of the Executive Council shall be three years but they shall be eligible for re-appointment. If any member of the Executive Council ceases to be a member of the Institute, he shall automatically cease to be member of the Executive Council;

(iii) The Executive Council shall function notwithstanding any vacancy there in and notwithstanding any defect in the appointment or nomination of any member and no act or proceeding of the Executive Council shall be invalidated or nullified by reason only of the existence of any vacancy there in or of any defect in the appointment or nomination of any member;

(iv) Any vacancy amongst the nominated members of the Executive Council arising from death or resignation or otherwise, may be filled by nomination by the President or, in his absence, by the Government of India and the members so nominated shall hold office for the unexpired portion of the term of office of the member causing the vacancy;

(v) Every meeting of the Executive Council shall be presided over by its Chairman i.e., Secretary, MoRD and in his absence, Secretary, MoPR.

vi) In the absence of both the Secretary(LR) /Secretary (DWS)³ who are also one of the members of the Executive Committee and in their absence by a member chosen by the meeting.

vii) Four members of the Executive Council present in person shall constitute Quorum. No Quorum shall be required for an adjourned Meeting;

viii) Director General may fix up the date of the adjourned meeting in consultation with the Secretary (MoRD). Such meeting preferably be within fifteen days from the date of the adjournment;

ix) For every meeting of the Executive Council not less than fifteen calendar days' notice shall be given to each member, provided that the Chairman in special circumstances may call a meeting at a shorter notice;

³Revised vide Office Order No.578, dated 16th October, 2003

- x) At least two meetings of the Executive Council shall be held every year;
- xi) For the purpose of the last sub-rule, each year shall be deemed to commence on the first day of April and terminate on the thirty-first day of March of the following calendar year;
- xii) The Chairman of the Executive Council may himself call, or by any question in writing signed by him may require the Director General to call for a meeting of the Executive Council at anytime;
- xiii) Each member of the Executive Council, including the Chairman thereof shall have one vote and in case there shall be an equality of votes on any question to be decided by the Executive Council, its Chairman or in his absence the person presiding over the meeting shall, in addition, have a casting vote;
- (xiv) The Chairman of the Executive Council may invite any person, other than a member to attend a meeting. Such invitee shall not however be entitled to vote at the meeting;
- (xv) Any business which it may be necessary for the Executive Council to perform may be carried out by circulation of papers among all its members and any resolution so circulated and approved by a majority of the members signing shall be as effectual and binding as if the resolution had been passed at a meeting of the Executive Council provided that at least six members have recorded their views on the Resolution.

XI. Functions and Powers of the Executive Council

- (i) Subject to the general control and direction of the General Council, the Executive Council shall be responsible for the management and administration of the affairs of the Institute in accordance with these Rules and the Bye-laws made there under for the furtherance of its objects and shall have all powers-administrative and financial which may be necessary or expedient for the purpose.
- (ii) Without prejudice to the generality of the foregoing sub-rule, the Executive Council shall have the following powers and functions, namely to:
 - a) Prepare and execute detailed plans and programmes for the furtherance of the objects of the Institute;
 - b) Create such posts, appoint and control such staff other than those for whose appointment specific provision has been made elsewhere, as may be required for the efficient management of the affairs of the Institute and regulate the terms and conditions of their services;
 - c) Receive, have custody of, and deal with the funds and monies of the Institute;
 - d) Purchase, hire, take on lease, exchange or otherwise acquire a properly movable or immovable or sell, hire, lease, exchange or otherwise transfer or dispose of all or any property, movable or immovable, of the Institute provided that for the transfer of immovable property the prior approval of the Government of India is obtained in that behalf;
 - e) Execute Contracts, Collaboration Agreements, general/special instruments, service Agreements, Agreements containing Arbitration clauses, indemnity bonds, deeds in respect

of or connected with sale/lease/license, mortgage, hypothecation or other deeds of a legal character of whatever description, powers of Attorney, enforce any other legal rights and incur legal expenses, provided that these powers are exercised for and on behalf of the Institute;

- f) Sue and defend all legal proceedings on behalf of the Institute;
 - g) Appoint Committees, with or without the power to co-opt, for disposal of any business of the Institute or for advice in any matter pertaining to the Institute, provided that in cases of emergency, the Chairman of the Executive Council shall have the power to appoint such committees;
 - h) Accept the management of any endowment, trust, fund, subscription or donation, provided that it is not attended by any condition in consistent, or in conflict, with the objects of the Institute;
 - i) Advise the General Council on all matters connected with the budget of the Institute;
 - j) Incur expenditure subject to the provisions of the approved budget provided that where, in the opinion of the Chairman, an immediate decision on any matter is essential, he may, within the ambit of operational necessity and efficiency or to meet an emergency, authorize the incurring of expenditure not covered by the provisions of the budget provided that a report would be made to the General Council at its next meeting and its ex-post-facto approval obtained, wherever necessary; and
 - k) To lay down terms and conditions governing scholarships, fellowships, deputations, grants-in-aid, research schemes and projects;
- (iii) The Executive Council may by resolution delegate to its Chairman, to any Standing Committee, or to the Director General or to any other officer of the Institute, such of its powers for the conduct of business as it may deem fit, subject, if deemed necessary to the condition that the action taken by its own Chairman, the Standing Committee or the Director General, or other officers under the powers so delegated shall be subject to confirmation at the next meeting of the Executive Council.

XII. Standing Committees

(i) There shall be two Standing Committees - one dealing with Selection of Persons called the "Selection Committee" and another committee dealing with Academic matters called the 'Academic Council'. Besides these, the Executive Council may appoint Standing Committees for any specific purpose.

(ii) Selection Committee

The Director General shall be the Chairman of the 'Selection Committee'. It should consist of the following members:

(a) A representative of the Department of Rural Development, Government of India not below the rank of Joint Secretary.

(b) Two members from among the Members of the Executive Council to be nominated by the Executive Council for such period as may be fixed by the Executive Council but not exceeding three years.

(c) At least one Technical Expert conversant in the relevant subject to be co-opted for each selection by the Director General.

(d) Dy. Director General, NIRD and PR or Financial Adviser, NIRD and PR.

(e) Every meeting of the Selection Committee shall be presided over by the Director General

OR

In the absence of the Director General, Director General may nominate one of the members of the Selection Committee to preside over any specific meeting.

(f) Three members of the Selection Committee including the Technical Expert co-opted shall constitute the Quorum.

Powers & Functions of 'Selection Committee'

- a) The Selection Committee shall assist the Executive Council/appointing authority concerned in making appropriate selection to Group 'A' posts and any other posts referred to it by the Executive Council.
- b) It can meet at any place in India and adopt such methods as considered appropriate by it to evaluate the relative merits of the candidate offering themselves for the posts. It shall make the recommendations to the Executive Council/appointing authority concerned.
- c) The Appointing Authority concerned shall constitute a Selection Committee, as necessary for other Groups.

(iii) Academic Council

(i) The Academic Council is restructured as per Office Order no. 130 under reference Admn.A/A5/2015/10, dated. 23.4.2019 as approved by the General council in its 61st meeting held on 08.12.2019 conveyed vide MoRD letter no.K-15017/02/2015-Trg.,dtd.07.01.2019 as given below:

a)	An eminent person with deep knowledge of Rural Development Sector and high Academic credentials shall be the Chairman (part time of Academic Council (nomination to be approved by the President) The Director General of the Institute shall be the Co-Chairman, it shall consist of the following members	One
b)	Joint Secretary in-charge of Training in Department of Personal, HRD, Agriculture, Rural Development, E&F, Panchayati Raj etc.	Six
c)	Deputy Director General (Programme Support)of NIRD and PR "Member Secretary	One
d)	Deans of Schools of NIRDPR	Six
e)	One nominee each of National Training institutions like IRMA, LBSNAA, ASCI, IIP etc.	Four

f)	Four persons with special knowledge nominated by the Chairman with the Approval of the Chairperson of the Executive Council, but not exceeding two years	Four
g)	Heads of five SIRDs of States who are members of General Council (By rotation Every two years)	Five

(ii) The council may meet once in a quarter. Every meeting of the Academic Council shall be presided by the Chairman / Co-Chairman. In the absence Chairman/Co-Chairman, the Academic Council will elect the chairman for the specific meeting.

(iii) Nine members of the Academic Council shall constitute the Quorum.

(iv) The Academic Council may also invite experts and eminent persons to participate in specific meetings.

XIII. Powers and functions of the Academic Council

The Academic Council shall deal with matters relating to Research and Training. It shall also function as the Committee on evaluation. It shall deal with matters, proposals or schemes relating to the following subjects initiated by it or referred to it or otherwise.

a) Training

(i) Annual training programme of the Institute.

(ii) Any other matter relating to training activities of the Institute, such as methodology of training, coverage, course content, syllabus, duration, etc.

b) Research

(i) Annual research programmes of the Institute.

(ii) Proposals in regard to research studies to be taken up during the year, not included in the annual programme.

(iii) Consultancy research studies and sponsored collaborative research studies.

(iv) To examine any other matter concerning research and training activities of the Institute.

C) Other matters:

The council would:

(i) Identify trust areas for the various schools

(ii) Coordinate activities of Rural Technology Park of NIRD and PR and SIRDs with the schools concerned in the coordination with the Rural Technology Cell

(iii) Propose adding/closing centres.

(iv) Review the balance between action research, policy research and analysis, education, training, consultancy and other activities of each centre/school and suggest improvements

- (v) Identify the need and mechanisms for multi-disciplinary works.
- (vi) Ensure the appropriate architecture for IT and Geospatial application
- (vii) Oversee the work of the library and documentation service
- (viii) Advise on the management of the case study bank
- (ix) Review the training curriculum for subjects, content, and standards
- (x) Oversee ToT and Training capacity building
- (xi) Ensure coordination between NIRD and PR and SIRDs etc,
- (xii) Oversee the formal education system for subject, content, standards, relevance etc.

(xiii) The Council shall finally dispose of matters in respect of items for which the Executive Council has delegated its powers under rule XI (iii) of the rules of the Institute. In all other matters, the Council shall tender its advice and make recommendations to the Executive Council.

XIV. Powers and Functions of the Director General

- (i) The Director General as the Principal Executive Officer of the Institute shall be responsible for administration of the affairs of the Institute and shall exercise powers under the direction and guidance of the Executive Council.
- (ii) It shall be the duty of the Director General to coordinate and exercise general supervision overall the activities of the Institute.
- (iii) Subject to the provisions of sub-clause (i) above, the Director General shall have full powers on behalf of the Institute, to Institute, conduct, intervene, defend, abandon or compound any suit, appeal, review, revision, writ petition or other proceedings by or against the Institute or its employees or otherwise concerning the affairs of the Institute in any Court and/or Quasi-Judicial Authorities, to refer any claims or demands by or against the Institute to arbitration and observe and perform the awards, to sign and verify complaints, written statements, execution and other petitions, applications, affidavits, objections, memorandum of appeal or other pleadings to be filed before any Judicial or Quasi-Judicial authorities or Arbitrators to enforce Judgment, execute any Decree or Order of any Judicial/Quasi-judicial authorities or to satisfy the same and/or to realize or withdraw money from any Court, persons or other authorities in execution of such Decree or Order and to sign Vakalatnamas, all financial powers as delegated by the Executive Council.
- (iv) Subject to the provisions of sub-clause (i) above, the Director General shall be competent on behalf of the Institute to execute contracts, collaboration agreement(s), general/ special instruments, service agreements/agreements containing arbitration clauses, indemnity bonds and deeds in respect of/or connected with sale/lease/license, mortgage, hypothecation, pledge, or other deed(s) of a legal character of whatever description, power(s) of attorney to enforce guarantee(s) or any other legal rights, to incur legal expenses and to act as Agent of the Institute for any purpose whatsoever relating to the affairs of the Institute.
- (v) The Director General shall be competent to sub-delegate any of the powers conferred upon

him to the Dy. Director General or to such other officers working under him as may be considered necessary, consistent with the need for proper, effective and efficient discharge of responsibilities entrusted to such Dy. Director General/officers.

vi) In the absence of Director General on long leave, deputation in India or abroad or due to transfer, arrangements to look after the duties of the Director General may be made by the Chairman of the Executive Council.

XV. Funds of the Institute

(i) The funds of the Institute consist of the following:

- a. Grants made by the Central Government or any State Governments;
- b. Donations and contributions from other sources;
- c. Fees and charges imposed by the Institute for services rendered by it;
- d. Income from investments;
- e. Income and Receipts from other sources and
- f. Funds transferred by erstwhile CAPART consequent upon the merger with NIRD and PR

ii) (a) The bankers of the Institute shall be any of the Public Sector Bank/Banks as may be fixed by the Director General.

(b) The Director General or any officer or officers of the Institute working under him as may be authorized by the Director General in this behalf, shall be the Drawing and Disbursing Officer of the Institute.

XVI. Powers of the Government

In the discharge of its functions the General Council shall be guided by such directions on question of policy as may be given to it by the Government of India. The decision of the Government of India as to whether a question is or is not a matter of policy shall be final. Such direction shall be in writing.

XVII. Accounts and Audit

(i) The Institute shall cause regular accounts to keep all its money and properties in respect of its affairs. The accounts shall be maintained in such form as the Central Government may prescribe.

(ii) The accounts of the Institute shall be audited annually by the Comptroller and Auditor General of India or by any person authorized by him in his behalf and any expenditure incurred in connection with such audit shall be payable by the Institute to the Comptroller and Auditor General of India.

(iii) The Comptroller and Auditor General of India and any person appointed by him in connection with the Audit of the Accounts of the Institute shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor General of India has in connection with the Audit of Government accounts and, in particular, shall have the right to demand the production of books, accounts, connected vouchers and other necessary documents and papers.

(iv) The results of Audit shall be communicated by the Auditor to the Director General as well as to the Department of the Government of India in-charge of the Institute.

XVIII. Annual Report

The Annual Report of the proceedings of the Institute including all works undertaken and various achievements made, during a year together with the Audited Annual Accounts (viz., Receipts and Payments Accounts, Income and Expenditure Accounts and Balance Sheet) for the year, the Audit Certificate, the Audit Report and replies of the Institute to the observations contained in the Audit Report shall be placed before the General Council at its next annual general meeting, through the Executive Council.

The General Council shall cause a copy of the Audit Report along with its observations there on to be submitted to the Government of India after the annual general meeting.

XIX. Office of the Institute

The Office of the Institute shall be at Hyderabad in the State of Telangana. The registered Institute has established its own Regional Centre at Guwahati (Assam) in June, 1983. Converted the erstwhile CAPART at Delhi as National Institute of Rural Development and Panchayati Raj, Delhi branch and CGC, Bania, Vaishali Bihar is converted as National Institute of Rural Development and Panchayati Raj CGC w.e.f. 01.05.2020 upon the merger of CAPART with National Institute of Rural Development and Panchayati Raj.

XX. Service of Notice

(i) A notice may be served upon any member of the Institute either personally or by post or through electronic means at the address mentioned in the roll of members/ to respective mail ids/ contact numbers.

(ii) Any notice so served by post shall be deemed to have been served on date of receipt by the concerned.

(iii) Any notice served through electronic mode shall be deemed to have been served on the concerned.

XXI. Alteration or Extension of the purpose of the Institute

Subject to the provision of the Telangana Societies Registration Act 2001, the General Council may alter, extend or abridge any purpose or purposes for which the Society is established.

XXII. Amendment of the Rules

With the previous concurrence of Government of India, the Rules of the Society may be altered at any time by a Resolution when voted by two thirds of the members present at a meeting of the Executive Council convened for this purpose in accordance with the Rules of the Telangana Societies Registration Act, 2001 which shall be placed to the General Council for ratification.

XXIII. As and when there is any change in the nomenclature of the Ministry/Ministries, Department(s), Institution(s) and Designation(s) mentioned in these Rules, such change(s) should automatically stand incorporated in the concerned Rules.

XXIV. Repeal and Savings

The Rules of the National Institute of Rural Development and Panchayati Raj in force prior to the commencement of National Institute of Rural Development Rules 1991 were repealed. The amendments carried out to the existing National Institute of Rural Development and Panchayati Raj Rules 1991 shall be called as National Institute of Rural Development and Panchayati Raj Rules 2020.

Provided that such repeal shall not affect anything done, any order issued, any action taken or any powers exercised before coming into force of the Rules of the National Institute of Rural Development and Panchayati Raj (2020) and all sanctions, orders declarations or other actions taken before the commencement of these Rules shall continue to be operative and in force even after the commencement of these Rules, unless specifically cancelled or revoked by the authority who accorded such sanction or issued such Order or took such action.
