



National Institute of Rural Development and Panchayati Raj
(Ministry of Rural Development, Government of India)
Rajendra Nagar, Hyderabad 500030

Advt. No. 13/2022

INVITES APPLICATIONS FOR “DIRECTOR INDDU-GKY PROJECT”

Deen Dayal Upadhyaya Grameen Kaushalya Yojana, NIRDPR, Hyderabad invites on-line applications for the position of **Director** (M&E) – one position on contract basis. The educational qualifications, experience and remuneration are indicated in the table below:

1. Designation	Director (Monitoring & Evaluation)
2. Mode of Recruitment	Direct Recruitment (Contract)
3. Position	One
4. Work Location	Hyderabad, requires travel
5. Qualifications and Experience	<ul style="list-style-type: none">• Post graduate degree in any subject from a recognised university or MBA or equivalent from a recognised institute• Minimum 15 years of experience out of which 10 years of experience should be in Monitoring & Evaluation / Project Management / Operations Management• At least 7 years of experience in a senior management role with 5 years of supervisory experience (Evidence/details of the above three requirements should be provided in the application portal)
5.a Desirable Experience	<ul style="list-style-type: none">• Experience of working in Ministries of Government of India or international organisations in similar or related roles will be an advantage

<p>6. Job Description</p>	<ul style="list-style-type: none"> • Manage pan India based large project team that monitors and evaluates the DDU-GKY projects according to the programme Guidelines. • Oversee the programme quality assurance process through to monitor and evaluate the end to end implementation of DDU-GKY as per the standard operating procedures (SOPs) • Strengthen monitoring and evaluation procedures by comparing SOPs with ground level realities and suggesting changes required, if any • Develop monitoring and performance indicators for the projects' success • Provide senior-level leadership, and manage operations of monitoring according to Standard Operating Procedures of DDU-GKY project. • Develop a project performance monitoring plan, and guide team to produce regular project progress reports, and report on performance indicators to the Ministry. • Lead selection, and application of M&E processes and tools to maximize use of data to facilitate decision making for the Ministry. • Coordinate and manage all monitoring and evaluation data by working closely with MIS team and using ERP system and prepare reports and documents. • Collaborate with stakeholders at all levels, including Ministry, SRLM and PIAs • Ensure overall data reliability, consistency, quality, and reporting and lead the M&E team to work with integrity at all levels. • Work with project staff, and local, national, and/or international partners on designing and implementing select implementation research studies. • Capture, synthesize and report best practices and success stories, and disseminate at frequent intervals so as to reach all the stakeholders. • Provide external support to government counterparts • Supervise, and mentor the project team • Build capabilities of the stakeholders in quality management and drive quality • Able to come up with continuous quality improvement strategies and innovation in skilling • Conduct action research and studies, prepare monitoring and evaluation report for MoRD according to the timelines
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	<ul style="list-style-type: none"> • Liaise with the MoRD and State Governments on regular basis • Manage multiple level stakeholders • Any other task that may be assigned by the DDUGKY Management • Willing to travel across India
7. Skills and attitude required	<ul style="list-style-type: none"> • Unimpeachable integrity • Ability to manage large and remote working teams • Demonstrated experience in gathering, organizing, and analyzing large amounts of data in national/international project as well as reporting progress against performance indicators • Experience in managing project monitoring and ERP systems. • Ability to visualize and communicate data to various stakeholders and drive compliance as required. • Experience with Government of India schemes, as well as best practices in M&E. • Strong understanding of M&E / Project reporting requirements. • Work amicably with all verticals in the resource unit • Excellent stakeholder management skills • Fluent writing, reporting, and presentation skills in English.
8. Age Limit	Maximum 55 years; Relaxation in the upper age limit by 5 years for SC/ST candidates and by 3 years for OBC candidates.
9. Period and nature of Contract	24 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
10. Remuneration	Rs.1,50,000/- to Rs. 2,00,000 per month (consolidated amount)
11. TA/DA for field visits	As per the norms of NIRD & PR
12. Last date for applying (on-line submission of applications)	25.05.2022

The candidates who fulfil the qualifications / experience may apply online in the prescribed format ([Click here for Online Application](#)). The candidate should submit a copy of print out of the submitted on-line application at the time of interview and the original certificates of qualification / experience for verification along with attested copies. Only the shortlisted candidates will be called for interview. No TA / DA will be given for attending the Interview.

General Conditions:

1. The offered assignment is purely on contractual basis and does not envisage any kind of regular appointment in NIRD&PR in future
2. The Institute has a right to shortlist the candidates as may be necessary.
3. Canvassing in any form will be treated as disqualification.

4. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement.
5. Experience and qualification will be reckoned as on the last date of submission of application.
6. The prescribed qualifications and experience are minimum and the mere fact that a candidate possess the same will not entitle him/ her for being called for interview.
7. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
8. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
9. Last date for receipt of online applications : 25.05.2022
10. The candidates should apply through online registration available on the website.
11. The shortlisted candidates will be informed about the date, time and venue of the interview.
12. Retired Government persons who apply will be governed as per provisions of Ministry of Finance OM No.3-25/2020-E.IIIA dated 09.12.2020.
13. No TA/DA will be paid to any candidate.
14. Candidates may regularly visit the website for further information/updates, if any.