



NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
RAJENDRANAGAR : HYDERABAD -500 030

Advt. no. 42/2022

File no. CHRD/RM/CSR/BDL/SanitaryNapkins/2022-23-Part(2)

Comp no.14537

National Institute of Rural Development and Panchayati Raj is an autonomous Institution for research and training under the Ministry of Rural Development, Government of India. NIRD&PR invites applications from eligible candidates for the contract position of **Project Co-ordinator** and **Project Manager** for a period of one year. The requirement for the position viz. qualifications, experience, age, remuneration, etc. is as follows:

1. Project Co-ordinator

Designation	Project Co-ordinator
Number of Positions	One
Duration	One Year (extendable based on fund availability)
Remuneration	Rs.50,000/- per month
Essential Qualifications	<ul style="list-style-type: none">• PG degree in any discipline with minimum 60%.• Knowledge of Telugu is essential
Desirable Qualifications	<ul style="list-style-type: none">• Proficiency in MS-Office• Willing to travel (Involves extensive field work in Ranga redy District).• Must have hands on experience in collection, compilation and processing of data as well as report writing skills.• Experience in training and capacity building preferably in menstrual health and hygiene.• Communication skills and documentation skills.
Experience	<ul style="list-style-type: none">• Minimum of Two Years of Experience in Development Sector.
Age limit	45 years or below

2. Project Manager

Designation	Project Manager
Number of Positions	One
Duration	One Year (extendable based on fund availability)
Remuneration	Rs.35,000/- per month
Essential Qualifications	<ul style="list-style-type: none">• Graduation in any discipline with minimum 60%.• Knowledge of Telugu is essential.
Desirable Qualifications	<ul style="list-style-type: none">• Proficiency in MS-Office• Willing to travel (Involves extensive field work in Ranga reddy District).• Must have hands on experience in data collection and data compilation.• Experience in training and capacity building preferably in menstrual health and hygiene• Communication skills.
Experience	<ul style="list-style-type: none">• Minimum of One Year Experience in Development Sector
Age limit	40 years or below

General Conditions:

1. An application fee of Rs.300/- should be paid by General/OBC/EWS candidates through **Demand Draft**, to be drawn in favour of NIRD&PR, payable at Hyderabad. No application fee for SC/ST/PWD candidates.
2. The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
3. The print-out of filled-in application form (available on the website) along with **Demand Draft** is to be sent to the below address:

**The Assistant Director,
Recruitment Cell, Administration (Section-I),
National Institute Of Rural Development & Panchayati Raj,
Rajendranagar, Hyderabad -500 030.**

4. Full name of the applicant, application number, name of the position and the contact number should be mentioned on the reverse of the demand draft and on the cover of envelope.

5. The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRD&PR in future.
6. Age, experience and qualification will be reckoned as on the date of this notification.
7. The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
8. Canvassing in any form will be treated as disqualification.
9. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
10. The selection will be at NIRDPR, Rajendranagar, Hyderabad.
11. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview.
12. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
13. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
14. Candidates may regularly visit the website for further information/ updates, if any.
15. The shortlisted candidates will be informed about the date, time and venue of the Interview.
16. Last date for submission of online application is 28/12/2022. (within 15 days from the date of publication of the advertisement)
17. Last date for receipt of Demand Draft along with the application form is 04/01/2023. (within 7 days from the last date for submission of online applications)

Sd/-
Assistant Director
Administration (Section –I)