



NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An Organization of Ministry of Rural Development, Government of India)
Rajendranagar, Hyderabad-500 030

Advt. No.16/2021
(No.NIRDPR/120/SPRAM/2016-1-Part 2)

NIRD&PR is the country's apex organisation for undertaking training, research, action research and consultancy in all aspects of Rural Development. NIRD&PR invites applications from eligible candidates for one position of **Training Associate** in the project of RuRBAN Mission, Centre for Rural Infrastructure (CRI).

. The requirement for the position viz. qualifications, experience, age, remuneration, etc. is as follows:

Position	Training Associate (1 No.)
Function	Project / Program Management, Training and Capacity Building and coordinate with NMMU.
TA/DA	As per norms of NIRD&PR
Essential Qualifications	Post graduate degree in any of the Social Sciences with strong academic background from recognised Indian / Foreign university/ Institute.
Experience	Minimum 10 years experience in associating in organising training programmes and training management in government projects.
Desirable Qualifications	<ul style="list-style-type: none">• Training Management• Familiarity with Training Management Portal (TMP) of the Government of India• Strong skills in MS Office, MS Project or an equivalent project management tools, and workflow or data flow diagramming tools
Maximum age	Not exceeding 50 years as on last date for submission of application
Period of contract	One year
Remuneration	Rs. 40,000/- per month
Last date for receipt of the application	10th September, 2021

Role Description

- Preparation of training modules and materials for the courses on Convergence of programmes of various ministries with RuRBAN Mission
- Preparation of training modules and materials for the courses on RuRBAN Mission including ICAPs and CGF
- Preparing the session plans and training methodologies including icebreakers, role play, group discussions etc., under the guidance of Professor and Head of CRI
- Coordinating and maintaining liaison with outstation Training Programme Coordinators and Venues (SIRDs, etc) for smooth conduct of Training Programmes,
- Coordinating Administrative activities of RuRBAN Project at CRI, NIRD&PR
- Liaisoning with the NMMU officials of RuRBAN Mission, MoRD
- Uploading activities of RuRBAN Mission project to NIRD&PR website as well as MoRD website.
- Maintaining accounts of RuRBAN Mission

General Conditions:

- This assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future
- The Institute has a right to shortlist the candidates as may be necessary
- Canvassing in any form will be treated as disqualification
- No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
- The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases
- The selection will be at NIRD&PR, Rajendranagar, Hyderabad
- The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
- **The last date for submitting applications online is 10/09/2021 till 05:30pm.** Applications received after the due date and time will not be considered.
- Only shortlisted candidates will be called for interviews and informed about the date, time and venue of the Interview. All communications will be through e- mail. Therefore, all the candidates are advised to clearly mention their e-mail/contact number in their application.

Sd/-

Assistant Registrar (E) i/c