



**National Institute of Rural Development & Panchayati Raj**

**Rajendranagar, Hyderabad-500030**

**Centre for Post Graduate Studies and Distance Education**

***PROJECT VACANCY ANNOUNCEMENT***

National Institute of Rural Development and Panchayati Raj is a premier Institute of national and international repute in terms of capacity-building and research in the realm of Rural Development and related aspects. **Centre for Post Graduate Studies & Distance Education (CPGS&DE)**, NIRDPR, Hyderabad proposes to engage the services of suitable candidates on temporary basis for the project '**SHG Behaviour Change Pathways Project**' on contract. The details with regard to the remuneration, qualifications, experience, age, etc., are as follows:

<b>Project Title</b>	<b>SHG Behaviour Change Pathways Project</b>		
	<b>1</b>	<b>2</b>	<b>3</b>
<b>Positions</b>	<b>Research Associate</b>	<b>Assistant Manager (Finance)</b>	<b>Project Assistant /MTS</b>
<b>Number of Vacancy</b>	Two	One	One
<b>Duration</b>	12 Months	17 months	17 months
<b>Monthly Remuneration</b>	Rs 40,000 /- (Consolidated amount)	Rs 40,000 /- (Consolidated amount)	Rs. 15,000 /- (Consolidated amount)

<b>T/DA</b>	<b>As Per Norms</b>	<b>As Per Norms</b>	<b>As Per Norms</b>
<b>Essential Qualification</b>	Ph.D/M.Phil in Social Sciences from a recognized university/Institute with strong academic background and research publications.	M.com, MBA (Finance), CA (Interns) from a recognized university/Institute with good academic background.	Minimum 12 <sup>th</sup> or Graduate in social sciences from a recognised university
<b>Desirable Qualification</b>	<ul style="list-style-type: none"> <li>• Minimum experience between 3 to 5 years preferably in the area of NRLM, SHGs, Women and Health.</li> <li>• Should possess excellent written and verbal communication skills in Hindi and English</li> <li>• Experience in Qualitative and Quantitative Research Techniques , Data analysis and Report Writing</li> <li>• Extensive travel in the field</li> <li>• Proficiency in MS Office and SPSS</li> </ul>	<ul style="list-style-type: none"> <li>• 3 to 5 years of Experience in Accounts and Finance in large scale projects</li> <li>• Experience in preparing financial statements /routine calculations and audits</li> <li>• Be able to generate routine financial reports for Donor</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in MS office, Tally, Data entry</li> <li>• Experience in Filing and paper work</li> </ul>
<b>Age</b>	Maximum 40 years	Maximum 40 years	Maximum 30 Years
<b>Mode of Selection</b>	Walk in Interview		
<b>Interview Date and Venue</b>	<b>7<sup>th</sup> May, 2019</b> at National Institute of Rural Development and Panchayati Raj, Hyderabad - 500030		

**Walk in Interview** will be conducted on **7<sup>th</sup> May 2019 at 10.00 AM** in the premises of NIRDPR. Interested candidates who are eligible may attend the interview along with their Original certificates and two sets of Xerox copies of Testimonials, Experience certificates, latest Photograph and relative documents. If there are more number of candidates, a written test will be conducted for further short listing. The candidates should report at **9.00 AM** in Vikas Auditorium, NIRDPR, Rajendranagar, Hyderabad, for registration and verification of certificates.

No TA / DA will be given for attending the Interview.

**General Conditions:**

- i) The offered assignment is purely on temporary basis and does not envisage any kind of regular appointment in NIRD&PR in future.
- ii) Canvassing in any form will be treated as disqualification.
- iii) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement, etc.
- iv) The Institute reserves the right to relax any of the requirements i.e. age, educational qualifications, experience etc. in exceptional cases.

**Assistant registrar (E)  
NIRDPR**