



NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATIRAJ
(An Organisation of Ministry of Rural Development, Government of India)
Rajendra Nagar, Hyderabad-500030

No. CDC (Library) Contract services
Advt. No. 12/2018

National Institute of Rural Development and Panchayati Raj is a premier Institute of national and international repute in terms of capacity-building and research in the realm of Rural Development and related aspects. **Centre for Development, Documentation & Communication (CDC)**, NIRDPR, Hyderabad, proposes to engage the services of suitable candidates on temporary basis for the position of **Cataloguer/ Counter Clerk** on contract.

2. The details with regard to the remuneration, qualifications, experience, age, etc., are as follows:

Name of the Position	: Cataloguer/Counter Clerk (02 nos.)
Duration	: One year
Remuneration	: Rs.20,000/- per month
Age	: No bar

Essential

M.Lisc.

Desirable

*Possess working knowledge of library automation software and digital library software;

*Well versed with Classification system-DDC23; and

*Knowledge of AACR2R, RDA, Dublin Core metadata, MARC21 and SLSH & LCSH Thesaurus.

General conditions:

- This project assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future.
- The Institute has right to shortlist the candidates as may be necessary
- Canvassing in any form will be treated as disqualification
- No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement

- The Institute reserves the right to relax any of the requirements i.e., educational qualification, experience etc. in exceptional cases
- The selection will be at NIRD&PR, Rajendranagar, Hyderabad.
- The candidates should apply through online registration available on the website www.nird.org.in

The **last date for submitting applications online is 17.10.2018 upto 05:30 PM.**

Applications received after the due date and time will not be considered.

The shortlisted candidates will be informed about the date, time and venue of the Interview.

Sd/-
Assistant Registrar (E)

NIRD &PR invites applications for the position of **Cataloguer/ Counter Clerk** on contract.