



NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYAT RAJ
(Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad - 500 030

INVITES APPLICATIONS FOR POSITIONS OF
“ Senior Project Consultant (01) and Project Consultants (05)”

Advt.No. 28/2018
NIRDPR/CRI/OSCPTP/UNICEF/2018-19

Applications are invited for one (01) position of Senior Project Consultant and five (05) positions of Project Consultants on Project mode engagement under NIRD& PR and UNICEF collaborative project titled 'Capacity Building Programmes on 'Sustaining Rural Sanitation Momentum for Functionaries of Gram Panchayats' of all states of India for **a period of 12 months**. The details of the eligibility, job description and other requirements are as follows:

Positions	Senior Project Consultant (01)
Consolidated remuneration per month	Rs. 80,000/-.
TA/DA	As per norms of NIRD&PR
Essential Qualifications	Post Graduate degree preferably in any Social Science in Rural Development/Management Environmental Engineering/Civil Engineering/Water and Sanitation with strong academic background
Experience and other requirements	<ul style="list-style-type: none">• 7 years development experience with any national or state agencies or government out of which at least 2 years in WASH sector.• Minimum two years of experience in managing large scale development / corporate projects preferably WASH projects• Proven experience in designing and facilitation of participatory trainings and preparation of training modules• Experience of creating sustainable Open Defecation Free GPs• Excellent written and verbal communications skills in Hindi and one regional language• Proficiency in English• Proficient in MS Office (MS Word, Excel and Power Point)• Ability and willingness to travel across states at least for 10 days in a month
Desirable Qualifications	<ul style="list-style-type: none">• Good networking and partnership building skills• Experience of creating sustainable Open Defecation Free GPs• Experience in managing teams• Good documentation skills
Maximum age	Not more than 65 years
Last date for receipt of the application	10th January, 2019

Roles and Responsibilities of Consultants.

- Be responsible for project planning, organizing team meetings, organizing project level meetings, Donor and MDWS reports, day-today activities, etc. under the guidance of Dr.Sivaram, Head and Professor of CRI, NIRDPR.
- Be responsible for planning and conducting various capacity building events for master trainers in terms of undertaking training needs assessments, preparation of training modules and resource material, facilitation and evaluation of trainings, preparation of training reports, etc. in the assigned states
- To coordinate, monitor and reporting various project activities of assigned states on a monthly basis or as required by the project
- To serve as ‘helpline’ from NIRDPR for any assistance with regard to scheduling, coordination, provision of IEC materials on ODF-S etc. and any other technical inputs as required by states.
- Monitor capacity building interventions undertaken by states and trained Master Trainers in all assigned states including collection of event reports
- Participate in experience sharing or issues based workshops and meetings organized by NIRDPR and states.
- Maintain process documentation of various project events undertaken
- Prepare monthly, six monthly and annual narrative program and financial reports or any other report as required by the project.
- Any other task as assigned by the project.

Positions	Project Consultant (5)
Consolidated remuneration per month	Rs. 70,000/-.
TA/DA	As per norms of NIRD&PR
Essential Qualifications	Post Graduate degree preferably in any Social Science in Rural Development/Management Environmental Engineering/Civil Engineering/Water and Sanitation with strong academic background
Experience and other requirements	<ul style="list-style-type: none"> • 5 years development experience with any national or state agencies or government out of which at least 2 years in WASH sector. • Minimum one year of experience in managing large scale development / corporate projects preferably WASH projects • Proven experience in designing and facilitation of participatory trainings and preparation of training modules • Experience of creating sustainable Open Defecation Free GPs • Excellent written and verbal communications skills in Hindi and one regional language • Proficiency in English • Proficient in MS Office (MS Word, Excel and Power Point • Ability and willingness to travel across states at least for 10 days in a month
Desirable Qualifications	<ul style="list-style-type: none"> • Good networking and partnership building skills • Experience of creating sustainable Open Defecation Free GPs • Experience in managing teams

	<ul style="list-style-type: none">• Good documentation skills
Maximum age	Not more than 65 years
Last date for receipt of the application	10th January, 2019

Roles and Responsibilities of Consultants.

- The role of the consultant is to coordinate, monitor and reporting various project activities of assigned states
- Be responsible for planning and organizing various project level capacity building events for master trainers in terms of undertaking training needs assessments, preparation of training modules and resource material, facilitation and evaluation of trainings, preparation of training reports, etc.
- Consultant to serve as 'helpline' from NIRDPR for any assistance with regard to scheduling, coordination, provision of IEC materials on ODF-S etc. and any other technical inputs as required by states.
- Monitor capacity building interventions undertaken by states and trained Master Trainers in all assigned states including collection of event reports
- Participate in experience sharing or issues based workshops and meetings organized by NIRDPR and states.
- Maintain process documentation of various project events undertaken
- Prepare monthly, six monthly and annual narrative program and financial reports or any other report as required by the project.
- Any other task as assigned by the project.

The applications are to be addressed to Assistant Registrar (E), National Institute of Rural Development and Panchayati Raj (NIRD & PR), Rajendranagar, Hyderabad – 500 030 and also encourage to send soft copy to crinirdpr@gmail.com.

There is no prescribed application. However, prospective candidates shall submit their CVs/Resume with exclusive mention about fulfilment of prescribed qualification, age and experience.

Only shortlisted candidates will be called for Interviews. All communications will be through e-mail. Hence, all candidates are advised to mention clearly their e-mail/contact number in their application.

2. General Conditions:

- i) The offered assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future.
- ii) Canvassing in any form will be treated as disqualification.
- iii) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
- iv) The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
- v) The application form may be downloaded from the NIRD&PR Website: www.nird.org.in

**Assistant Registrar (E)
NIRD&PR, Hyderabad**