



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
**(Ministry of Rural Development, Government of India)**  
**Rajendranagar, Hyderabad – 500030.**

Advt. No. 13/2021 (No. NIRDPR/CPR/AKB/ResearchProject/2019)

National Institute of Rural Development & Panchayati Raj is an autonomous Institution for research and training under the Ministry of Rural Development, Government of India. The Institute invites applications for the position of **Research Assistant on contract basis** in the Project “**Realising Gender Friendly Gram Panchayat Development Plan by Localising Sustainable Development Goal 5**” in Centre for Panchayati Raj, Decentralised Planning & Social Science Delivery (CPRDPSSD), NIRDPR.

The Project is to assess the Gender friendliness of the Gram Panchayats in the State of Odisha and Telangana. Research Assistant (RA) will directly work with Project Lead/Principal Investigator and other senior members of the research team. The work involves field travel and visiting the designated GPs in the states of Odisha and Telangana.

### **Job Responsibilities**

- Research Assistant (RA) should support Project Lead/Principal Investigator in all the activities related to fieldwork.
- Research Assistant should be able to interact with on field investigators and ensure the smooth process of data collection.
- Research Assistant should interact and communicate with the Elected Representatives(ER), Panchayat Functionaries, members of Self-Help Groups (SHG) and other key stakeholders in the Project area on regular basis.
- Research Assistant should coordinate, if needed, conduct Focus Group Discussions with women in the Project Area.
- Research Assistant should continuously inform the progress of the Project Status to Project Lead/Principal Investigator.
- Research Assistant should prepare field notes during the visit and draft observations shared by investigators involved in data collection
- Able to take up any other work assigned by Project Lead/Principal Investigator related to the Project.

### **Qualifications**

- Post-Graduation in any Social Sciences preferably in Gender Studies/ Local Governance
- Excellent knowledge regarding Panchayati Raj Institutions (PRIs) and Gender related concepts
- Prior experience of working with PRIs or Gender issues may be given priority. But having prior experience with PRI institutions/Gender issues is not an exclusion criterion.

- Prior experience in research tools and methodology (even during academics) may be given priority. But having prior experience is not an exclusion criterion
- Proficiency in MS office tools especially Excel is required
- Proficiency in tools like STATA or SPSS is desirable but not mandatory
- Excellent communication skills in verbal and written formats
- Should be diligent and organized

**Duration: Six Months**

**Experience: Experience in Documentation will be given preference**

**Honorarium: Rs 22,000/- p.m.**

**Age: Not exceeding 30 years**

**Location:** NIRD&PR, Hyderabad but will be required to travel in Telangana and Odisha.

***General Conditions:***

This assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future

The Institute has a right to shortlist the candidates as may be necessary

Canvassing in any form will be treated as disqualification

No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement

The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases

The selection will be at NIRD&PR, Rajendranagar, Hyderabad

The candidates should apply through online registration available on the website <http://career.nirdpr.in/>

The **last date for submitting applications online is 11.09.2021 till 05:30 PM.** Applications received after the due date and time will not be considered.

The shortlisted candidates will be informed about the date, time and venue of the Interview.

Sd/-  
Assistant Registrar (E) i/c