NIRDPR

NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ
(Ministry of Rural Development, Government of India)
Rajendranagar, Hyderabad – 500 030.

Advt.No.18/2018
No. Admn.A/A5/2018/32

National Institute of Rural Development and Panchayati Raj is a premier Institute of national and international repute in terms of capacity-building and research in the realm of Rural Development and related aspects. Centre for Information and Communication Technology (CICT), NIRDPR proposes to engage the services of suitable candidates on temporary basis on contract basis for **two (02)** positions of **IT Support Engineer (Hardware & Network)** on contract basis. The details with regard to the remuneration, qualifications, experience, age, etc., are as follows:

Name of the Position   : IT Support Engineer (Hardware & Network) **(02 nos.)**

Duration   : One year

Remuneration   : Rs.20,000/- per month

Age   : Not more than 30 years.

Essential Qualifications:

Any Degree

Experience:

More than 2 years experience in relevant field.

Job Description:

1. Install, configure, test and maintain operating systems(Windows/Linux/Mac)
2. Installing and configuring software, hardware and networks.
3. Monitoring system performance and troubleshooting issues.
4. Ensuring security and efficiency of IT infrastructure.
5. Handling of system backup and restore techniques.

…2

6. Technical support for Video Conferences and Bio–metric Devices.

7. Technical support for software applications.

8. Support network segments like Internet, and intranet systems.

9. Excellent problem-solving and multitasking skills

10. Working knowledge of office automation products and computer peripherals, like printers and scanners.

11. Applying operating system updates, patches, and configuration changes.

12. Addressing technical queries and assisting users regarding hardware, software, networking issues.

13. Manage and monitor all installed systems and IT infrastructure.

14. Resourcefulness is a necessary skill in this role. You should be able to diagnose and resolve problems quickly.

15. You should also have the patience to communicate with a variety of interdisciplinary teams and users.

16. Any technical work assigned by HOD.

17. Related Technical Certificates are added advantage.

General conditions:

- This project assignment is purely temporary and does not envisage any kind of regular appointment in NIRDPR in future.

- The Institute has right to shortlist the candidates as may be necessary.

- Canvassing in any form will be treated as disqualification

- No correspondence or telephonic enquiry will be entertained as regards shortlisting, calling for interview, selection or engagement.

- The Institute reserves the right to relax any of the requirements i.e., educational qualification, experience etc. in exceptional cases.

- The selection will be at NIRD&PR, Rajendranagar, Hyderabad

- The candidates should apply through online registration available on the website www.nird.org.in

- The last date for submitting applications online is **10.11.2018**

- Applications received after the due date and time will not be considered.

Sd/-
Assistant Registrar (E) i/c